

OBJECTIVE

Graduated from the Lebanese International University with a bachelor's degree of Business Administration with a concentration in Accounting Information System. I am a hardworking, committed, self-motivated, enthusiastic person who is seeking to gain hands on experience in related fields.

EDUCATION

10/2014 – 06/2020

BSc in Business Administration - Lebanese International University
Concentration: Accounting Information Systems

Principal Subjects

- Financial, Managerial, Tax, Intermediate and Advanced Accounting
- Quantitative Methods of Business Decisions
- Advanced Business Statistics
- Accounting Information System and Application
- Auditing and Fraud Prevention

GPA: 3.23/4 (Graduated with Honor's)

08/2011 – 09/2014

Technical Baccalaureate in Accounting and Informatics - Tripoli Technical Institute

Principal Subjects

- General and Financial Math
- Accounting Management
- Informatics and Applied Informatics

CERTIFICATED

March Forward Program by Rotaract Club of Beirut – 04/2021

The program touched on CV/Cover Letter Writing, LinkedIn Optimization and Network Building, and Interview Guidelines and Entrepreneurship.

March Forward 2.0: Leadership in times of crisis – 04/2022

This project aims to develop the knowledge and experience of young people, enabling them to achieve their desired career goals.

Microsoft Certified: Data Analyst Associate – 05/2020

Through this course, I learnt that data analytics enable business to maximize the value of their data assets by using a tool such as Microsoft Power Bi. I studied and had some hands-on experience in designing and building scalable data models, cleaning, and transforming data, and enabling advanced analytic capabilities all through data visualizations and dash boards.

SOFT SKILLS

- Problem Solving
- Responsible
- Time And Attention Management
- Flexibility
- Teamwork
- Work ethical

TECHNICAL SKILLS

- Microsoft office programs (Excel, Word, PowerPoint)
- Microsoft Power BI

LANGUAGES

- Arabic (native)
- English (fluent)
- French (intermediate)
- Chinese (beginner)

INTEREST

- Music
- Sports
- Video games
- Movies