

# Mariam Ibrahim

Hamra, Beirut, Lebanon

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Having an academic experience and knowledge of the CFA level I material including Corporate Finance, Quantitative Methods, Economics, among others; seeker a practical experience in the Finance/Accounting/Data Analysis fields or a Research experience to grow at both the personal and career levels

## EDUCATION

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### American University of Beirut

**Masters in Finance** (GPA: 3.77/4)

August 2018-Sep 2019

**BS in Pure Mathematics** (GPA: 3.36/4)

Sep 2012-June 2017

## WORK EXPERIENCE

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### Institute for Financial Analysts

**Finance Academic Support Officer**

Oct 2019-Present

- Revised test bank questions along the Chartered Financial Analyst (CFA) guidelines
- Assisted in the process of developing animated digital academic videos for the CFA original material
- Reviewed the scripts developed for the videos while ensuring the coverage of all relevant aspects of content, accuracy, and clarity, among others
- Slashed the time allocated for the revision of videos by focusing on the development of simple, consistent, and intelligible PowerPoint presentations for the videos

### American University of Beirut

**Teaching Assistant**

Jan-July 2019

- Prepared attendance, evaluation sheets, and weekly schedules for Marketing courses
- Conducted research and arranged PowerPoint presentations for workshops about Marketing Strategies for doctors and Digital and Social Media Marketing in a business context
- Corrected assignments, case studies, and projects for Strategic Management course and Marketing courses (Digital Social Media Management and Principles of Marketing and Marketing Communications)
- Helped in the preparation of Marketing in Health Care Course
- Assisted in the internships' advising procedure for the undergraduate business students, and other administrative work

### American University of Beirut

**Research Assistant**

Sep-Dec 2018

- Identified hypotheses for a project about Consumer Behavior
- Gathered the needed project's data from CRSP and Compustat and worked with this data on Excel
- Performed regression analysis on Stata

### Al-Rahma High School, Al-Mabarrat Charity Association

**Mathematics Teacher**

Sep 2017-July 2018

- Created lesson plans, oral and written evaluations, and tests
- Achieved the rank number 1 for my grade 8 student in the Lebanon Math Olympiad in the Nabatieh Governorate by ensuring a comprehensive and thorough training

### Jaguar Wear

**Saleswoman**

May-July 2017

- Provided customers with information on available products and their prices as well as discount options
- Assisted customers in making decisions regarding suitable purchases that meet their specific needs/likes
- Followed up with customers and ensured their satisfaction

## ADDITIONAL COURSES AND SEMINARS

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### LinkedIn Learning

Become a Data Analyst

April 2021-Present

Become a Customer Service Specialist

April 2021-Present

Become a Financial Analyst (17h.10)

Feb-March 2021

## SUMMARY SKILLS

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**Languages:** Fluent in Arabic, English, and French

**Computer Skills:** Microsoft Office Suite, E-views, Stata, Java and Matlab Programming Languages

**Soft Skills:** Data Analytics, Problem Solving, Teamwork, Time management, Organizational, Multitasking

**Research Skills:** Data Collection using CRSP, Compustat, Yahoo! Finance, Eikon; Data and Economic Analysis

## AWARDS

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**American University of Beirut**

- **Graduate Fellowship and Assistantship Program Award, Suliman S. Olayan School of Business** 2018-2019
- **Dean's Honor List Award, Faculty of Arts and Sciences** May 2014

## EXTRACURRICULARS

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**UNDP Lebanon**

May 2021-Present

**Youth Leadership Programme (YLP7)**

- Participated in innovation camps, workshops, and hand-on activities on weekly basis
- Delivered ideas and presentations that have a social impact

**Al-Rahma High School, Al-Mabarrat Charity Association**

**Guide teacher for special students**

Sep 2017-June 2018

- Solved the problems faced by the students experiencing academic barriers due to a disability (including mental and psychological health), or a death of their parent, with the cooperation of the center of coaching and guidance of the school

**Al-Mabarrat Scout**

**Leader**

Sep 2017-April 2018

- Trained the members through the scout program and rules
- Organized weekly meetings beneficial for the members' intellectual, personal, and social growth
- Arranged volunteering and service activities and collaboration initiatives with municipalities and local communities