

MOHAMMAD KHALIL AL ABBAR

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OBJECTIVE

Seeking to Apply in a Position that will enable me to use my skills as well as my educational background and diverse professional experience.

WORK EXPERIENCE

July 2020 - Dec 2020:	Volunteer: Relief International Organization (Zahle) - (part timer) Giving health and psychological lectures, Aid distributor and Vaccine campaigns.
Feb 2017 - May 2020:	Sales Person: Halabi Industrial Tools Est (Rashayya - Main road) - (part timer) Coordinated and managed the department routine operations, store organizer.

EDUCATION

Feb 2021 - Present:	MBA . Master of Business Administration in Human Recourses Management: at Lebanese International University (LIU) (Khiara - Bekaa - Lebanon)
Oct 2017 - Feb 2021:	BBA . Bachelor of Business Administration in Business Management: at Lebanese International University (LIU) (Khiara - Bekaa - Lebanon) GPA (3.43 / 4.00)

TRAINING AND CERTIFICATE

December 2020:	Certificate of achievement in basic English pre-intermediate (King's College London)
December 2020:	Certificate of achievement in digital skills from (King's College London)
November 2020:	Training about the measles and polio vaccination campaign with (UNICEF)
October 2020:	Training about how to deal with teenage children with (Relief)
October 2020:	Training on mental illness with (Relief)
August 2020:	Online Training course about stopping Covid-19 and control of the virus from (KAYA)
December 2019:	Certificate of participation in Civil Leadership with (INJAZ & SPARK)

SKILLS AND ACTIVITIES

Computer Skills:	Microsoft Office: Word - PowerPoint - Excel. (intermediate) Archiving Data: ability to enter data quickly and skillfully (intermediate)
Digital Skills:	The Ability to: deal with Websites, Emails and social media. The Ability to: working online on various communication programs.
Typing:	Typing: Ability to write on computer quickly and skillfully
Languages:	Arabic (Native) English (In Progress)

EXTRACELLULAR ACTIVITY

May 2016 - June 2016:	Volunteer: with the Association (Hearts of Light) To Help Orphans and Children with special needs.
May 2010 - July 2010:	Volunteer: with the Association (NO SMOKING) in a campaign to prevent smoking.

REFERENCES

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