

Patricia Balayan

Banking and Finance Student

Enthusiastic Banking and Finance student minoring in Business Data Analytics eager to contribute to team success through hard work, attention to detail and precise organizational skills. Extremely motivated to constantly develop my skills and grow professionally.



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Beirut, Lebanon 📍

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EDUCATION

Bachelor's Degree, BS - Banking and Finance Lebanese American University

09/2019 - Present

CGPA: 3.65/4.0

Minors:

- Pursuing a Minor in Data Analytics

High School Diploma, Baccalaureate Degree Sociology and Economics

Beirut Evangelical School for Girls and Boys

09/2004 - 06/2019

WORK EXPERIENCE

Business Development Intern Autopia Automotive

04/2021 - Present

Achievements/Tasks

- Collecting, analyzing and mining data to gain insights about customer behavior and plot trends.
- Collaborating with various functional areas to facilitate client need fulfillment.
- Keeping records of customer interactions, transactions and complaints for future use.

Registrar's Office Assistant Lebanese American University

09/2019 - 03/2020

Achievements/Tasks

- Gained a practical experience by analyzing and generating reports and preparing students' transcripts.
- Acquired knowledge of the several administrative positions, roles and tasks.
- Paid close attention to students' concerns and addressed their queries.

ORGANIZATIONAL ROLES

Data Analytics Club at the Lebanese American University (02/2021 - Present)

Club Member

Economics Club at the Lebanese American University (02/2021 - Present)

Club Member

Lebanese Red Cross (03/2018 - 04/2018)

Student Fundraiser

Embrace Non-Governmental Organization (12/2018)

Helped lead a Community Service Project about Mental Health Awareness.

TECHNICAL SKILLS

Microsoft Office



IBM SPSS Stat.



HTML



Python



Tableau



Adobe Photoshop



SAP ERP



ACHIEVEMENTS

On the Dean's Distinguished List (12/2020 - Present)

I was placed on the Dean's Distinction List as a result of my scholastic performance

Honors Certificate by the Association of Evangelical Schools in Lebanon (07/2019)

I was awarded for ranking in the first place amongst my class in the Lebanese Baccalaureate Exams.

LANGUAGES

English

Full Professional Proficiency

French

Limited Working Proficiency

Arabic

Full Professional Proficiency

Armenian

Full Professional Proficiency

INTERESTS

Stock Market

Data Analytics

Artificial Intelligence

Information Technology