Ali Maatouk

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PROFILE SUMMARY

A candidate of the Masters in Business Analytics program at the American University of Beirut (AUB) and a Banking and Finance graduate with Honors from AUL. My interest in data analytics grew after realizing how powerful data as a business tool could be, which fueled my interest in the importance of digital transformation across all sectors –including finance. Data represents the future of the world and learning how to manipulate this data to generate business insights and drive digital inclusion is an art I aim to master.

Key Competencies: R – Python – SQL - SPSS - IBM AS 400 – MS Office - Procurement - Research – Data Analysis – Data Mining – Data Cleaning – Data Visualization – Data Interpretation - Data Manipulation – Business Intelligence

EDUCATION

American University of Beirut (AUB), Lebanon   Sep. 2020 – Present
Master's degree in Business Analytics
Expected graduation date: September 2022.

Arts, Sciences & Technology University in Lebanon (AUL)   Sep. 2017- Jul. 2019
Bachelor's degree in Banking and Finance (BBA)
GPA: 3.96 / 4.0 - Placed on the Dean's Honor's list for all attended semesters.

Ras Beirut International School (RBIS), Beirut, Lebanon   Jul. 2014
Lebanese Baccalaureate (LS)

EXPERIENCE

Blom Bank Retail General Administration | Beirut, Lebanon
Customer Coordination Trainee   Feb. – Apr. 2019
- Conducting Salary Domiciliation data entry
- Organizing Clearance letters issuance and mailing
- Coordinating with 226 BLOM Bank Branches
- Handling customer complaints and phone calls
- Assisting the department manager

United Nations Development Program | Beirut, Lebanon
Procurement Intern   May - Jul. 2017
- Reviewed, compared, and analyzed procurement data, bids, and tenders.
- Evaluated vendors and suppliers based on quality, price, and speed of delivery.
- Audited financial and procurement data and wrote the request for proposals to procure advisory services.
- Maintained accurate project records.

EXTRACURRICULAR ACTIVITIES

Individual Charity Work   Oct. 2019 - Present
Philanthropist
- Seeking to promote the welfare of needy people in Lebanon during the financial crisis, especially by the generous donation of money to good causes, organizing food boxes distribution across several areas, and providing access to quality medical care.

WORKSHOPS AND CERTIFICATIONS

United Nations - **Cultural Awareness and working in multicultural environments**	Dec. 2019
Codecademy - **R Programming Language**	Aug. 2020
Codecademy - **Python 3 Programming Language**	Sept. 2020

SUMMARY SKILLS

Languages: English (Bilingual Proficiency), **Arabic** (Native), **French** (Basic).
Computer skills: R, Python, SQL, SPSS, AS – 400, Microsoft Office
Soft skills: Diplomacy**,** Communication, Presentation, Organization, Procurement.