Mohammad Al Tarras

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EDUCATION

Lebanese American University (LAU), Beirut, Lebanon   Dec 2022
B.S. in Business studies – Information Technology Management emphasis   CGPA: 3.95/4.0
Full Merit and Leadership Scholarship funded by USAID

Al Rafid High School, Bekaa, Lebanon   June 2019
Lebanese Baccalaureate, Life Sciences

EXPERIENCE

Supervisor – MMKN NGO, Beirut, Lebanon   Oct 2022 – present
- Supervising coordinators and tutors to ensure efficiency of all tutoring sessions
- Organizing data and provide reports to management

IT Support Specialist - Al Hayat Orphanage Center, **Bekaa, Lebanon**   Dec 2021 – Present
- Providing support with Excel, Access Databases, Visual Studio
- Assist with technical issues such as formatting, installing drivers and software

Intern - BEMO Bank Remote Internship Program, Beirut, Lebanon   June 2021
- Gained an overview of banking operations

EXTRACURRICULAR ACTIVITIES

Volunteer-MEDLIFE Lebanon	Sep 2022- Dec 2022
Member-Data Analytics Club	Sep 2022- Dec 2022
Member-Investment Club	Sep 2022- Dec 2022
Member - Relief and Humanitarian Services Committee at LAU	Feb 2021- May 2022
Treasurer- LAU Finance Club	Sep 2021- May 2022
Member- Page Turner Club	Sep 2021- May 2022
Team Member - Gender Equality Community Service project in 3 public schools	Mar 2021
Volunteer – Al Hayat Orphanage Center	Jan 2021- present
Volunteer – Dar Al Aytam	Oct 2019- Dec 2022
Volunteer – MMKN NGO	Oct 2019- June 2022
Member – LAU TEDEX Club	Sep 2020- June 2021

CERTIFICATIONS | Workshops

Web-Development course with Objectia Academy, Present
SAP Analytics Cloud 5-day Training by SAP, July 2022
Data Analytics for Lean Six Sigma by Coursera, Jan 2021
Maharat min Google, by Google, Oct 2020
NFT's, Cryptocurrencies, and Block Chain Technology/Introduction to digital footprint/Developing a Business Plan/Basic Professionalism & Business Etiquette/Innovation & Entrepreneurship/Pathways of Public Service & Civic Engagement /Personal Development/Income Savings and Assets/Community Development & Project Management

COMPUTER SKILLS

 Python, HTML, CSS, Java Script, SQL, Visual Basic, Tableau, SPSS, Microsoft Office

LANGUAGES

Fluent in English and Arabic