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## PROFESSIONAL SUMMARY

Master in Business Analytics candidate at the American University of Beirut graduate with related practicum and hands-on experience in analysing data, conducting research, and presenting findings to Professors/Industry Leaders. Detailed-oriented professional with a talent for learning new information and technologies. Possess communication, leadership, analytical quantitative, and problem-solving abilities.

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## EDUCATION

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| <b>American University of Beirut</b> , Beirut, Lebanon<br><b>Master's degree in Business Analytics</b><br>GPA 3.6 | Aug 2021- Aug 2022 |
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| <b>Lebanese American University</b> , Beirut, Lebanon<br><b>Bachelor's degree in Business-Accounting</b><br>Full US AID Scholarship, GPA 3.63 | Aug 2017- May 2020 |
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## EXPERIENCE

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| <b>American University of Beirut</b><br><b>Graduate Assistant</b> | Aug 2021- present |
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- Collected more than 50 patient data on from Epic software
- Worked alongside researchers to analyze Covid-19 patients' data

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| <b>Chemonics International</b> , Sin El fil, Lebanon<br><b>Intern</b> | June 2021 -Sep 2021 |
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- Contacted 15 NGOs for including students in their volunteering projects
- Assisted 45 students (scholarship recipients) in finding a volunteering opportunity.
- Attended 10 students' community service
- Monitor and report the work and performance of 45 students during Community
- Submit report including lessons learned to the scholarship director covering all students' tasks and hours completed
- Document all student's community service hours for monitoring
- Attended the students' community service volunteer work

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| <b>Bank Byblos</b> , Choueifat, Lebanon<br><b>Intern</b> | Aug 2019-Sep 2019 |
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- Informed customers about the Byblos application.
- Assisted customers with completing documents for opening accounts in 2021

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| <b>Bank of Beirut</b> , Chiyah, Lebanon<br><b>Intern</b> | July 2019-Aug 2019 |
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- Observed all counter operations performed and customer services delivered.
- Assisted employees with administrative tasks.

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| <b>Hussein Jaber Audit Firm</b> , Beirut, Lebanon<br><b>Intern</b> | May 2019-July 2019 |
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- Executed bookkeeping duties, payroll processing, expenses, and revenues.
- Collected data for more than 5 companies
- Audit invoices for data quality and integrity
- Prepared 10 governmental reports such as NSSF and owner of economic rights.

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## EXTRACURRICULAR ACTIVITIES

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| Debate Club, Member  | Sep 2019-May2020    |
| Safety Awareness Club, Treasurer                             | Sep 2018-May2020    |
| Environmental Club, Member                                   | Sep 2017- May2019   |
| AIE Club, Member   | Sep 2017-May 2018   |
| DSC NGO, Volunteer   | March 2020-May 2020 |
| ROAD, Volunteer  | Sep 2019- May 2020  |
| MMKN, Volunteer  | Feb 2018-Dec 2019   |
| USAID Community Service Project, Organizing Committee Member | Nov 2018            |

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## PROJECTS

- NLP Sentiment Analysis and Predicting the People's reaction on Green washing
- Arabic NLP Hate speech detection on Arabic tweets using machine learning
- Tableau Dashboard on the distribution of funds on education in Lebanon
- Tableau Dashboard for Bibtor Sales and Marketing Data
- Power Bi Report on DataCo Sales and inventory Data

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## WORKSHOPS AND CERTIFICATIONS

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| Personal Development Workshop                     | Sep 2019 |
| How to Maximize Time and Minimize Stress          | Jan 2019 |
| Self-Branding Workshop, Deloitte                  | Nov 2018 |
| Life Coaching and Emotional Intelligence Workshop | Oct 2018 |
| Communication Skills & Public Speaking Workshop   | Jan 2018 |

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## SUMMARY SKILLS

Languages: Arabic, English

Computer skills: Python, Qlik Sense, R studio, Power Bi, Azure ML studio, Tableau, MySQL, Excel Solver, Risk, MS Office, Epic

Interests: Hiking, Cycling