



## Michelle Matta

Lebanese

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### OBJECTIVE

To expand my learnings, knowledge, and skills and to open up a path to secure a responsible and important career opportunity in the future. I strongly believe my determination, creativity, social media and computer skills, would make me a strong employee ready for help and continuous learning.

Aiming for graduate studies after gaining 1-2 years of experience.

### SKILLS

Creativity  
Problem solving  
social media

## EDUCATION

### Lebanese Baccalaureate

#### Rosary sisters school blat-jbeil

Official bac results: (SE) 14/20

2004-2019

### BS in International Business

#### Lebanese American University LAU

Cumulative GPA: 3.6/4

2019-2022

- Successfully completed both courses (workshops):
  - Communication skills
  - Developing a business plan(LAU- 2021)
- Registered in "icademy" and participated in several courses, webinars, workshops and events.
- Languages: Arabic, english, french, spanish.

### Certifications:

- "Successful Negotiation: Essential Strategies and Skills" University of Michigan (via coursera). - april 2021
- "Financial Planning for Young Adults" University of Illinois (via coursera) - april 2021
- Certificate of participation in "DIGITAL CURRENCIES WEBINAR" via icademy - september 2021

## EXPERIENCE

### Small online business owner "Zesty.lb" on Instagram

2021-

## VOLUNTEERING

- Did 36 hours of community service (2017)
- Enrolled in a Civic Engagement course where I did 12 hours with an NGO "crosstalk" (2021)