



## PROFILE

I'm highly driven, dedicated and enthusiastic fresh graduate, aiming to enhance my professional skills, capabilities, and knowledge in an organization that recognize the value of hard work and trusts me with responsibilities .I also seek challenging opportunities where I can fully use my skills for the success of the organization while working in an environment that encourages me to succeed and grow professionally.

## CONTACT

**PHONE:**  
+961 76/793170

**Linked in :** Abir zahwi

**EMAIL:**  
abir.zahwi@outlook.com

## HOBBIES

Swimming  
Watching movies  
Reading

## Language:

Arabic- native language  
English – very good

# ABIR ZAHWE

Junior accountant

## EDUCATION

**Lebanese University, faculty of business administration and economic science, 2014-2018**  
**Accounting and auditing major**

**Lebanese university, faculty of business administration and economics science2019 - 2020**  
Studied one year economic science.

## WORK EXPERIENCE

**Call Center and Beneficiary Processing at Live Love NGO April, 2021–present**  
(Interviewing beneficiaries from live love database to collect data on the nature& degree of their needs/Data entry into live love processing database in order to supply the dispatching team with the required information).

**Internship at "The Nawaya Network"Feb,2021-Mar,2021**  
(Achieved proper self-development by enhancing my soft skills/Got inspired by proper coaching and developed business skills)

**Trainer at Professional Accounting training center PATC Dec1, 2020– present**  
( Training courses in data entry, payroll submissions, NSSF, and stock control) using Saggio system

**Simit- Sarayi restaurant sales and promoter**  
March1,2020–Sept 30,2020  
Marketing and promoting for Turkish products, achieve sale's target

## SKILLS

Time management	35%
Team work	75%
work under pressure	25%
Email writing	100%
Microsoft office	50%

