

Reina Jaafar

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EDUCATION

Saint Joseph University (USJ) – Beirut, Lebanon September 2020 – June 2023

- Bachelor's in Computer Science applied to Enterprises - **GPA: 3.1/4**

Collège Protestant Français – Beirut, Lebanon September 2010 – June 2019

- Economic French Baccalaureate specialized in Mathematics

École Française de Kano – Kano, Nigeria September 2004 – June 2010

- Primary education

EXPERIENCE

Electronic Connections Limited (ECNX) – Kano, Nigeria June 2018 – August 2018

- Managed clients' database by sorting files and updating information
- Worked with computer engineers and provided them with the help they needed to build and repair computers
- Provided customer service support and timely responses for each client

EXTRACURRICULAR ACTIVITIES

Volunteer and social activities September 2019 – Present

- Tutored high school level students Economics and Math
- Currently class representative, help maintain a good relationship with the faculty to ensure good staff and student relationships

Sports activities

- Led Zumba classes to girl scouts June 2016 – September 2016

SKILLS

Languages: English (Native), French (Fluent), Arabic (Fluent), Spanish (Basic)

Technical skills: DHTML (HTML, CSS, JavaScript), Visual Basic .net language, Postgres database language, Microsoft Office, Canva

Soft skills: Commitment, Leadership, Adaptability, Multi-tasking, Organizational skills, Fast learner