

Joseph Charbel Abi Ramia

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CAREER OBJECTIVE:

Promoting my qualifications in an international and broad horizon environment, seeking dynamic organization where I can add value and demonstrate my capabilities, as well as developing my personal skills and gaining experience.

PERSONAL SKILLS:

- Detail-oriented and strong problem solver.
- High level of communication skills.
- Passion for knowledge, self- motivated and able to work under pressure on personal initiative and as part of a team.
- Dedicated to maintain high quality standards.

EDUCATION:

TERTIARY:

➤ **MASTER DEGREE – PROJECT MANAGEMENT**

Institut supérieur des sciences appliqués et économiques (CNAM)

(In the process of completing my masters)

➤ **BACHELOR DEGREE – BUSINESS MANAGEMENT (June 2015)**

Institut supérieur des sciences appliqués et économiques (CNAM)

WORK EXPERIENCE:

- January 2013- May 2019:-St Charbel Monastery,Annaya
 - ◆ Head of a security team
- January 2018 till the moment:
 - ◆ Private business
- February 2017- Decembre 2017:
 - ◆ Supervisor (foreman) at many construction buildings
- September 2013- December 2016: St Charbel Monastery,Annaya
 - ◆ Assistant Manager of a team in the Carpentry factory
 - ◆ Employee of the year 2014

COMMUNICATION AND IT SKILLS:

- **Languages::**
 - ◆ English = very good (Bullat)
 - ◆ French= fluent (Delf)
 - ◆ Arabic= fluent
- **IT Skills**
 - ◆ Operating system: Windows (Fluent)
 - ◆ Office applications: Word, Excel, PowerPoint and internet browsing (very good)
- **Awards**
 - ◆ May 2014-Employee of the year, granted by St. Charbel Monastery, Annaya-Jbeil

