

Mouran Chamoun
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Highly motivated individual. Eager to work, attaining experience in any field possible. In order to gradually reach my goals
Education

2019 – Current	International Business Management Notre Dame University – Louaize- Zouk Mosbeh
2004-2019	LWIS Adma International School Lebanese Baccalaureate in Socio Economics

Employment History

July 2019 -

March 2020

Shelter Administrative, Adma

Customer Service Cashier- Administration (Full time job)

Responsibilities:

- Helped customers complete purchases locate items and join reward programs to promote loyalty, satisfaction and sales numbers.
- Reviewed and resolved differences between accounting information and cash drawer.
- Reviewed weekly sales circulars and monitored price changes

September 2020 -

December 2020

Kamel Press, Ghazir

Customer Service Cashier-Administration (Part time job)

Responsibilities:

- Counted cash in register drawer at beginning and end of shift.
- Collecting payments, inventory management and handling customer complaints.

January 2021-Current

Freelancer

- Small investments in the Lebanese market
- handling high amounts of money
- Experience with cheques and banking details
- Opened a stock market trading account and purchasing stocks on companies

Accomplishments

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- Futsal Player at NDU, Captain at Fatka Futsal Club
 - Used Microsoft Excel to develop inventory tracking spreadsheets.
 - Won 2nd place in the 24th Annual Fair at American University of Beirut
 - Attended in many marathons and football tournaments across Lebanon

Interests

Community service

Exercising and health care

Outdoor activities

Team or individual sports

Languages

Arabic (Native)

English (Fluent)

French (Basic)

References

Mr. George Antoun

Mr. Farid Mawad

Mr. Samer Kamel

Global Developer LB owner G.antounlb@gmail.com

Management Faridmawad@gmail.com

Kamel Press owner Samer5k@hotmail.com