

# Omar Saad

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## EDUCATION

<b>Lebanese University – Beirut, Lebanon</b> Masters In Business Administration	Oct 2020 – Present
<b>Lebanese American University (LAU) - Beirut, Lebanon</b> BS in Business Studies with emphasis in Management	Jan 2017 – June 2020
<b>Lycée Franco-Libanais Verdun -Beirut, Lebanon</b> French Baccalaureate, Scientific -Equivalent to Lebanese Baccalaureate.	2000-2015

## WORK EXPERIENCE

<b>Owner &amp; CEO – ShopDrop.lb</b> <ul style="list-style-type: none"><li>Managing &amp; Planning Online Page Selling Houseware products</li></ul>	Feb 2021 – Present
<b>Student Assistant – Business Department- LAU - Beirut, Lebanon</b> <ul style="list-style-type: none"><li>Assist in the unit in various administrative tasks</li></ul>	Sept. 2018 – June 2020
<b>Coach Assistant – Kids Club Summer Camp- Movenpick Beirut, Lebanon</b> <ul style="list-style-type: none"><li>Assisted the unit in various administrative tasks</li></ul>	2010-2012

## INTERNSHIPS

<b>Internship at Mentor Arabia - Beirut, Lebanon</b> <ul style="list-style-type: none"><li>Assisted in civic engagement</li></ul>	Nov 2018
<b>Internship at Bank Audi - Beirut, Lebanon</b> <ul style="list-style-type: none"><li>Assisted at Mazraa Branch and in Corporate Department- Head Office</li></ul>	July 2018
<b>Internship at Azadea Group – Beirut, Lebanon</b> <ul style="list-style-type: none"><li>Assisted in Management Department</li></ul>	July 2019

## VOLUNTEER WORK & EXTRA-CURRICULAR ACTIVITIES

<b>Volunteer at Mentor Arabia</b>	Nov 2018
<b>Volunteer at Lycée Verdun School</b> (During Beirut Marathon Day)	Nov 2018
<b>Volunteer at Bank Audi</b> (journey with elderly's of Kibarouna's Camp)	July 2017

## Workshops

Communication Skills by training department at Bank Audi	July 2018
Customer Service at Lycée Franco-Libanais Verdun	Apr 2019

## SKILLS

**Computer:** Microsoft Office (Word, PowerPoint, Excel).

**Languages:** Fluent in Arabic, French and English