

Jad Nasser

Profession

Address Beirut, BA
Phone 03030738
E-mail isthatjadr@gmail.com

Enthusiastic Volunteer with years of service in multiple Ngos outreach experience. Smart and capable with compassionate heart. Highly organized with dedication to achievement.

Skills

| | |
|-------------------|----------------------------------|
| Responsible | <div><div></div></div> Excellent |
| Customer service | <div><div></div></div> Excellent |
| Teamwork | <div><div></div></div> Excellent |
| Leadership | <div><div></div></div> Excellent |
| Time management | <div><div></div></div> Very Good |
| Creative thinking | <div><div></div></div> Excellent |

Work History

| | |
|-------------------|---|
| 2017-01 - Current | Volunteer <i>NGO, Beirut, Beirut</i> <ul style="list-style-type: none">Volunteered with groups and organizations to help make measurable differences for program recipients.Helped with office tasks including taking messages, scanning documents and answering phone inquiries.Met with other volunteers and program leaders to discuss new service opportunities.Organized and managed events and projects as part of community support services.Used strong interpersonal communication skills to convey information to others.Encouraged donations by supporting community fundraising event bringing in over \$Amount.Supported engaging, fun and smooth-running events by helping with organization and planning.(Rabta beirut / Injaz / Lebanese spotlight / Cadmous college / 26 letters / nehna haddak / Medair) |
| 2018-07 - 2019-01 | Observer <i>Bakery Store, Beirut, Beirut</i> <ul style="list-style-type: none">Helped customers locate ideal menu items by listening to needs and recommending specific products or services.Handled number of calls to adress costumers concernsObserved the materials and the working procedure of certain employees assuring the cleanliness and the right placement of the products. (The bakery was bankrupt and the employers had to evict us) |
| 2017-07 - 2018-06 | Teacher <i>Teaching, Beirut</i> <ul style="list-style-type: none">Supported student teachers by mentoring on classroom management, lesson planning and activity organization.Evaluated and revised lesson plans and course content to facilitate and moderate classroom discussions and student-centered learning.Encouraged creative thinking and motivated students by addressing individual strengths and weaknesses based on standardized testing results.Supervised learning groups of students in classroom stations including Area of study.Developed and taught lessons on relevant children's books, poems, movies and themes to promote student interest of Children's Literature as avenue of study.Graded and evaluated student assignments, papers and course work. |

Education

| | |
|-------------------|--|
| 2020-01 - Current | Psychology <i>Lebanese Unlversity - UNESCO</i> |
| 2018-02 - 2020-08 | Baccalaureate <i>Rene Moawad - Verdun</i> |

Languages

| | |
|---------|----------------------------------|
| English | <div><div></div></div> Excellent |
| Arabic | <div><div></div></div> Excellent |