

EXPERIENCE

Assistant PR Manager

2019 - Present

Lavender Co. | Aley, Lebanon

Assist in public relations and customer service management in my family's constitution firm

Key Accomplishments:

- Increased customer satisfaction that led to productive partnerships and a great deal of positive publicity.
- Restored the business connection with previous customers and suppliers.

Sales and Logistics Assistant Manager

Jun. 2016 - Aug. 2018

Lavender Design | Aley, Lebanon

- Responsible for sales and the front desk.
- Responsible for stocking and restocking the merchandise.
- Assisted the owner with sourcing and purchasing merchandise.
- Assisted with paper work.

Rover Scout

March 2018 - Present

Lebanese Scout Association (Aley-1) | Aley, Lebanon

- Achieved the rank of platoon leader within six months of joining
- Achieved highest distinction rank in Rover Scouts (Head pioneer)
- Organized fund raisers, community service, and charity events.
- Organized and led hikes and camps in the remotest parts of the country.
- Led my platoon up the ranks until all the members achieved candidate rover Scout and fulfilled their scouting promise.
- Aided in marketing and spreading our recruitment campaign.
- Handled the logistics and HR of the festival organized by my branch of the Lebanese Scout Association (Aley-1).

Interact Club of Aley Nov. 2017-Aug. 2019 | Aley, Lebanon

Interact club of Aley is a rotary sponsored club that holds fundraising and charity events to give back to the community.

- Head of committee that organized the highest profit fundraiser in the club's history.
- Member of the event in the highest profile even of the year, the annual dinner.
- Head of the club committee that deals with the inner workings of the club and organizes extracurricular activities for the members.
- Had a significant influence in the club, among the board members, and in Rotary and Rotaract, our parent and sister clubs respectively.
- Had an exclusive unofficial role as board advisor.

Boy Scouts 2016 - 2018

Lebanese Scout Association (Aley-1) | Aley, Lebanon

Joined boy scouts with the aim of self-development and community service.

Factory Assistant Manager 2016-2017

Ram plus | Aley-Bkheshtai, Lebanon

Cashier (part-time/seasonal) 2016-present

Computer Mania Aley | Aley

Computer Mania Aley is an E-Sports gaming lounge.

EDUCATION

Lebanese American University | Bachelor of Science in Business Administration, with an emphasis in marketing and a minor in hospitality and tourism

Expected May. 2022

- GPA: 3.2/4.0

SKILLS

Inbound Marketing, Communication, Negotiation, Leadership, Microsoft Office, "Can do" attitude, Customer Satisfaction, Organized, Calm under pressure, eager to learn, team player, enthusiastic about self-development, creative, problem solver, Languages (native English and Arabic, elementary level French and Spanish)