



# Mohammad Rahal

## INTERN - FINANCE



Dubai, Greek harbor



+961-70 110 493



Mohammad.m.rahal@gmail.com



Linkedin.com/Mohammad M. Rahal



## PROFILE

A highly motivated Finance Graduate with excellent skills at organizing volumes of financial data and financial reporting. Ambitious and driven to succeed with strong analytical skills.



## CORE SKILLS

- Fast Learning and Adaptability
- Teamwork and Organization
- Active Listening & Communication
- Time Management
- Problem Solving
- Self Motivation and Creativity
- Ability to work under pressure



## CAREER GOAL

To join an organization that gives me an opportunity to showcase my skills and also helps me gain practical exposure in finance sector.



## EDUCATION



2021

**Bachelor of Business Administration: Banking & Finance**  
**Lebanese International University (LIU) - Beqaa, Lebanon**



2017

**Lebanese Baccalaureate: Economics and Sociology**  
**Jeb Janine Public High School- Beqaa, Lebanon**



## WORK EXPERIENCE



**September 2021 Finance Intern**

**December 2021 Solidarites International, Beirut, Lebanon**

- Prepared all financial documents such as Per-diem, allowances, and prepaid mobile cards.
- Carried out payment of advances
- Kept the advance books and cash journal.
- Check cash balances daily and report any discrepancies.
- Managed the monthly charges payments (generator, building charges, office supplies)
- Recorded budget allocations and accounting codes of the expenses



**April 2021**

**Finance Intern**

**June 2021**

**DHL, Beirut, Lebanon**

- Reviewed cheque deposits (stamps and excel files).
- Prepared the petty cash letters.
- Operated on credit card entry and collections.
- Reviewed post-dated checks.
- Worked on refund payments.
- Supported the team with Bank Reconciliations.
- Worked on Filing.
- Executed difference exchange operations.



## COMMUNITY SERVICE AND VOLUNTEER EXPERIENCE

- Volunteer during Football and Basketball days at PACES Charity (2017-2018) Member and Leader in Arab scouts (2014-2020)
- Volunteer in Beirut explosion rescuing
- Volunteer during refugees helping and educating days in West Beqaa with LOYAC (2018)



## LANGUAGE SKILLS

- Language Skills: Excellent in English (speaking, reading and writing), Arabic (mother language)
- Microsoft office (Excel, Word, PowerPoint, Outlook)
- Financial reporting



## WORKSHOPS

- Leadership skills (2018)
- Communication skills and problem solving (2018)
- Time management (2017)
- Basics of first aid (2018)
- Digital marketing (2019)



## REFERENCES

Available upon request