



Victor Aramouni

Senior Accountant

Info

Address: New Sehaile, Lebanon

Date of Birth: 09-07-1994

Nationality: Lebanese

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Email: victor.aramouni@hotmail.com

Education

Holy Spirit University of Kaslik – Lebanon

Master of Business Administration in Finance
(2022-)

French Institute of Lebanon

Diplôme d'études en Langue Niveau B2 (2022)

Notre Dame University - Lebanon

Bachelor of Financial Engineering (2017)
Minor of Economic (2017)

Collège Saint Joseph Antoura,

Graduated in Social-Economics Sciences (2012)

Competencies

Written & Spoken:

Arabic – Native,

English – Advanced

French – Professional

ERP Systems

- Microsoft Dynamics Navision
- Visual Basic
- Wizard
- Dolphin
- MATLAB
- Odoo
- Iris 4
- Microsoft Office (Excel, Word, PPT...)

Interests

- NLP Program – Level I
- Economic Actuary
- Swimming
- Basketball
- Reading

Professional Profile

Versatile and ambitious with a desire to attain an immediate progressive role within the Business industry. Able to carry out a range of administrative and ad hoc tasks in a prompt, professional manner. A motivated team player with the ability to develop positive relationships at all levels. Vastly knowledgeable in all forms of ERP software. Always searching to acquire and utilize new knowledge and skills.

Career Summary

Senior Accountant

Technical International (Lebanon - Poland: April 2022 – Present)

- Conduct audits and general controls in all inter companies for Lebanon, Poland and Canada: account reconciliation, inventory control, cash control
- Advise and check monthly financial reports, transactions and data entry: in branches where the accounting activity is decentralized
- Ensure that all control measures and financial guidelines set by the Head Office are well implemented in branches: approvals as per Limit of Authorities matrix, Budget management
- Manage the branches and issue the Consolidated Financial Reports along with the Financial Manager
- Coordinate with the Accounting Offices and Auditors in Poland and Canada to provide all needed documents and reports accordingly
- Consult within tax audits and tax returns

Financial Accountant

ISA Solutions - Sécurité Assurance (Dubai: Jan 2022 – March 2022)

- Develop strong reports and projections of financial statements: Balance Sheet, P/L and Cash Flows Statements
- Prepare monthly closings and financial reporting
- Handle monthly reporting of branches expenses budget
- Reconcile Bank accounts, Technique/Accounting (Receivables), Inter-companies (JVs, PVs, Bank Fees...)
- Prepare depreciation and amortization tables
- Establish and evaluate profit plans

Trade Payables Accountant

Gray Mackenzie Retail (Lebanon: 2018 – 2021)

- Pay vendors by scheduling pay checks and ensuring payment is received for outstanding credit
- Verify and calculate all extensions and totals on invoices (calculating and taking discounts when applicable, matching checks to corresponding invoices)
- Prepare bank transfers requests and ensure of all the supporting documents
- Negotiate deals, contract terms, and transactions on behalf of the company
- Prepare Journal Entries (sales, expenses, purchases...)
- Assist with preparing and monitoring budgets

Professional Certifications & Training

- Completed practical accounting program, BCA International (2022)
- Passed the managerial accounting program, Book-Keeper Center (2021)
- Engaged in financial ratio analysis course, Business and Finance Club (2019)
- Attended technical and fundamental analysis workshop, Amana Capital (2018)
- Elected as representative of the Business Faculty, Student Union (2016)