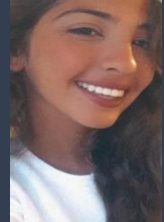


SYRINE RIZK



Passionate girl seeking a job to gain experience with proven leadership and organizational skills. Second year law student at « La filière francophone de droit » university.

Activities

2021 - Present	Hostess at Diffa Group
05/2021 – 06/2021	Drafter at Bakhos Trading
2019/04	Training with Chaddad Group Site training with Engineers including observation of site works
2019/08-09	Private tutoring lessons
2018/07	Training with Roland Eid law firm Attended 15 hours of office training including several court visits
2018-2020	Helper in the activities held by SAS (Service d'animation sociale) at SSCC Bauchrieh
2018-2020	Hostess at Ya Hala agency
2017/07-08	Helping at a nursery during their summer camp
2015-2019	Competition Participant <ul style="list-style-type: none">One of the first prize winners in the story telling french competition "Le tour du monde en 80 contes" at Institut FrancaisWinner of a prize at "B d'or" reception for my achievement in the french competitionNotre Dame University "Model United Nations" USA delegateHuman Rights Trivia competition at Notre Dame University"سفراء الشباب" competition at Mar Elias - AnteliasPubli Junior at Antonine University
2014/09 - 2015/01	Training with CPM (Centre Professionel de Médiation) On-campus training on School Mediation

Education

2005-2020	Collège des Sœurs des Saints Cœurs, Bauchrieh, Lebanon <ul style="list-style-type: none">Grade 12 - Sociology and EconomicsClass delegateMember of the Prom committee
2020-2021	Filière francophone de droit, Jnah, Lebanon First year law student

Personal Info

Address

4 Jewelry street, Michel Abi Hanna Building, 6th floor
Sed El Bauchrieh, Beirut

Phone

76-666409

E-mail

rizksyrine@gmail.com

Soft Skills

Organization Skills



MS Office



Hard Skills

Communication and listening skills



Time Management



Planning skills



Leadership and attention to details



Patience



Creativity and imagination



Memberships

2020 - Present	Member of the Human Rights Club at SSCC Bauchrieh
2019 - Present	Member of B-change community at SSCC Bauchrieh
2017 - Present	Member of "Be green" club at SSCC Bauchrieh
2015 - Present	Mediator Student (Université Saint Joseph)

Presentations / Webinars / Workshops

2021	Webinar on Financial Basics presented by coach Lynda Achkouty Mouawad
2020	Interreligious Dialogue at KAICIID e-learning: forum digest online course
2020	Online Meeting with “Adyan” and “Peace Labs” foundations on: مشروع القادة الشباب من اجل سياسة غير طائفية في لبنان
2020	Attended a job fair presentation by Judge Lama Yaghi
2020	Online Meeting with “Injaz” foundation on: Sports and Entrepreneurship
2020	Webinar on the entrepreneurship presented by Mr. Roy Naufal
2020	Webinar on Cyber Security presented by Mr. Toni Jabbour
2020	Webinar on the "MBTI" presented by Miss Reem Ghannoum (Accredited and executive life coach)
2020	Webinar on Public Speaking presented by Coach Charbel Abou Hanna (Business coach and LB Public Speaking Champion 2019)
2018	Leadership workshop with Mr. Tony Gurr
2018	Attended a job fair presentation by Lawyer Michel Azar
2018	Workshop on Leadership presented by Jhonny Kassis
2018	Workshop on Emotional Intelligence presented by Sister Caroline Rahi
2018	Workshop on Communication and Negotiation presented by Marc Fadel
2017	Workshop on learning how to communicate and negotiate better presented by Julie Nacouzi
2017	Workshop on self-confidence presented by Marc Fadel

Languages

Arabic	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Expert</div>
English	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Advanced</div>
French	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Expert</div>