

# Mohamad EL-Housseiny

Lebanon, Beirut, +961 70893133, Huseiny77@outlook.com

## Education

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[01/2025 – Current] **University of Saint Joseph** – Master's degree in Political Science & Administration

[05/2023] **University of Saint Joseph** – Bachelor's degree in Biochemistry & Earth sciences

## Experience

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[11/2023 – Current] Business & Project development | **Siren Analytics S.A.L**

- Develop and write technical and financial proposals.
- Prepare expressions of interest (EOI) and requests for quotation/information (RFQ/RFI).
- Conduct comprehensive market research and analyze market trends.
- Manage and optimize CRM system, generating detailed reports for senior management.
- Identify and prospect new business opportunities with major donors, including USAID, World Bank, GIZ, and UN agencies.
- Develop detailed project plans, schedules & allocate resources for various projects

[05/2023 – 09/2023] Production & Management | **Spreadly**

- Managed Totters and Shopify accounts, ensuring accurate tracking of all purchase orders.
- Supervised production processes

[09/2022 – 05/2023] Career and placement officer coordinator | **University of Saint Joseph**

- Coordinated events and conducted research on companies for job fairs.
- Led and managed teams for the successful organization of various events.

## Certificates & Accomplishments

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[10/2024] Certificate in Peacekeeping-Intelligence Fundamentals | **United Nation**

[10/2024] Certificate in comprehensive course for OSCE/ODIHR Observers | **OSCE/ODIHR**

[09/2024] Certificate in Digital transformation for sustainable development | **United Nation**

[09/2023] Certificate in Model Youth Parliament | **Friedrich Naumann Foundation**

[05/2022] Certificate in AI in Political Reforms Program | **Riyada**

[09/2021] Certificate in School of Governance Program | **University of Saint Joseph**

## Summary skills

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Computer skills: Microsoft office, Trello, Jira, EspoCRM

Languages: Arabic (Native), English (Fluent), French (Fluent)