

HANI SANKARI

Business Economics

Lebanese

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Objective

I am seeking a Business analyst job at a nongovernmental organization or a research company. My aim is to develop my professional skills and gain more experience in developmental projects.

Academic Qualifications

M.A. in Economics and Finance (2019 – 2020)

Boğaziçi University — Istanbul, Turkey

B.S. in Economics

Lebanese American University (LAU) — Beirut, Lebanon (2015 –2018)

Work Experience

Database Officer – Business Incubation Association in Tripoli (Funded by the European Union) – Tripoli Lebanon (Dec 2020 – Present)

Main Project: Development of Tall Area in Tripoli - Donor: UNDP:

The project's goal is to develop the "Tall" area in Tripoli by performing a marketing campaign of the Main economic players in the "Tall" and providing training to those players.

- Counted the Main economic players in the "Tall" area (These include shops, offices, hotels, street vendors, restaurants, and social constituents to name a few), and made an Excel report of the sectors that those economic players work in.
- Conducted surveys with 425 MSMEs and social constituents in the "Tall" area using tablets/spreadsheets.
- Transferred data from paper formats into Excel sheets, and audited the database.
- Formed graphs on excel regarding the data and created presentations on PowerPoint.

Project #2 Technical and Business Support in T5 (TBS-T5) – Donor: GIZ

The primary aim of the project is to enhance and create access to livelihood and income-generating opportunities for youth and women in North Lebanon.

- Took notes during Business Model Canvas meetings with the beneficiaries.
- Organized the paperwork of the Project.
- Transferred data from paper formats into computer files or database systems.

Project #3 BIAT YARD — Donor: USAID

A cutting edge online academy to help entrepreneurs build, grow and sustain their businesses.

- Contacted all applicants, and answered their questions regarding the events.
- Audited the event's attendance sheets on excel.

Other Tasks:

- Managed the database of all the Donors and partners in contact with BIAT and updated it when transactions

happened.

- Created a list consisting of all the experts BIAT has worked with, or potential experts BIAT may work with and added information regarding each expert.
- Researched information on the internet regarding Potential NGOs BIAT may work with, and potential projects BIAT may apply for, and Information regarding ongoing projects.
- Contacted potential suppliers of software programs (software for project's beneficiaries).

Enumerator – Itar Consultants – Tripoli, Lebanon – (Aug 2021 – Present)

Main Project: Integrated Child Wellbeing Program - UNICEF

- Conducted Interviews with 50 Caregivers living in poverty concerning their children's wellbeing.

Banking Intern – Lebanon & Gulf Bank – Tripoli, Lebanon – (Mar 2019 – May 2019)

- Worked as a Teller, where I have handled transactions such as customer deposits.
- Managed the paperwork and filings at the customer service department.

Banking Intern – Lebanese Swiss Bank – Tripoli, Lebanon – (Jul 2017 – Aug 2017)

- Learned about different types of loans and the bank's regulations regarding them.
- Learned about different types of accounts including deposit accounts & savings accounts.
- Learned about credit & debit cards, and their usage advantages compared to paper money.

Skills & Competencies

Microsoft Office (Word, PowerPoint, Excel)
Teamwork

Problem Solving
Microsoft OneDrive

EvIEWS
Communication Skills

Certificates

Introduction to CRM with Hubspot

Learn to Program: The Fundamentals – University of Toronto

Bridges Of Opportunities – Injaz

Volunteering Experience

Volunteer – Ajialouna NGO – Tripoli, Lebanon – (May 2019 – Present)

- Distributed food packages to 500 families in different areas in Tripoli.
- Helped organize a Ramadan feast for children.
- Distributed clothing vouchers to Families.

Volunteer – Attamaddon Newspaper – Tripoli, Lebanon (Aug 2017)

- Published an article (issue # 1570; 11/10/2017) about a new book published by University of Balamand about Children Theater and Civics Education.
- Translated articles from English to Arabic.
- Participated in an interview with AC Tripoli owner and attended other important interviews.

Personal Details

- DOB: 25th November 1997
- Bilingual proficiency in English & Arabic, beginner proficiency in Turkish and French (A2).
- Hobbies include reading, playing various sports, and learning languages.
- Previous player in the LAU Rugby Team (2017, 2018)