

Marc Daher

marc.daher@hotmail.com

(961) 70 600669

Languages

English, French and Arabic (fluent)

Software Skills

Robot Autodesk, AutoCAD Autodesk (2d drawing), Sap 2000, Etabs, Primavera, Microsoft Office (Word, Excel (mastering data analysis), PowerPoint, MS Project), Ionycs.

Education

2011 – 2016	Bachelor degree in Civil and Environmental Engineering Notre Dame University, Zouk Mosbeh, Lebanon
2020 – 2021	Master in Business Administration Ecole Supérieure D'affaires, Hamra, Lebanon
2020 – 2021	Diplôme in Management. ESCP, Paris

Work Experience

August 2020- Present	Project Coordinator at Lebanon Reforestation Initiative. <ul style="list-style-type: none">Meeting Municipal presidents to pitch projects and prepare required documents.Coordinate the activities of the implementation plan.Prepare the budget for the proposal, and the budget tracker on weekly bases.Construction of the project management and controlsIdentify risks that could potentially impact timelines and determine viable solutions.Taking responsibility of the day-to-day processing and posting of transactions across AP and AR.Preparing PO, RFP and RFO for material purchase (Using Ionycs).Develop recommendations to support growth and business improvement.Contribute to annual strategic planning process and execution plan.
Oct 2017–April 2020	Site Civil Engineer at Alghanim International Kuwait, AL Zour New Refinery Technical buildings. (EPC Contract with FDH-JV) <ul style="list-style-type: none">In charge of the execution process (Structural & Internal Finishing works) as per method statements, specifications, ITPs and contractual conditions.In charge of the execution process for external finishing activities (Glass, Canopy..)Liaise with any consultants, subcontractors, supervisors, planners, quantity surveyors and the general workforce involved in the projectSolve any unexpected technical difficulties and other problems that may arise.Managing of labor force, machines, materials and all available resources on site and store keeping as per materials safety data sheets and HSE procedures.Act as the main technical adviser on a construction site for subcontractors, craftspeople and operatives.
March 2017 – Sep 2017	Site Engineer At Jean Khoury Development Worked as a site Engineer for the construction of 64 chalets in Lebanon <ul style="list-style-type: none">Preparing Bill of Materials (BOM) for structuresProviding technical advice and solve problems on sitePlan and schedule construction work and assign work to labour and staff

Academic Project

A full case study for a Lebanese start-up "Little Lebanon" (Strategy management, CSR, SWOT Analysis, Marketing Strategy and campaign, Operation Management, human resources, and Due diligence reports: financial, legal and business).

Skills & Extra curricular activities

Ability to present information to a range of audience including board of project managers, directors, customers, colleagues, and academics. Ability to work effectively under pressure and meet deadlines. Ability to work in both teams and independently. Ability for time management. High Reporting Skills.

Mastered different activities: Pro Basketball player, snowboard, swimming, tennis, table tennis, horseback riding.