

Tarek Al Halabi

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EDUCATION

From 09/13 to 12/17	American University of Beirut Bachelor in Civil Engineering	Beirut, Lebanon
From 09/98 to 06/13	Beirut Baptist School Lebanese High School Diploma	Beirut, Lebanon

EXPERIENCE

From 07/20 to Present	Geek Express Technology Team Lead <ul style="list-style-type: none">Leading a team of 4 software developers from day-to-day management, allocation of tasks, brainstorming and follow up, to character building on a personal and professional levelResponsibilities include heading all platform projects: Geek Express website and application, B2B software projects, Geek Express dashboard and Teacher PortalComing up with new software projects for scaling and standardizationOptimizing the user's experience which includes website UX, gamification aspect, and communication mediums	Beirut, Lebanon
From 01/19 to 06/20	Geek Express Product Manager and Academic Team Lead <ul style="list-style-type: none">Developing and optimizing the subscription product's production process up to delivery stage (sales, engagement, logistics, operations and marketing)Communicating with R&D department on new products and courses to be offeredIdentifying key collaborations with technology corporationsCreating educational and gamified content for Geek Express App users	Beirut, Lebanon
From 05/17 to 12/18	Beyond Learning Youth Programs Educator <ul style="list-style-type: none">Facilitating coach for the 2018 teenage leadership boot campFacilitating coach for Nestle team building eventsTeam leader position for the 2018 summer camp programSenior assistant position for the 2017 summer camp program	Beirut, Lebanon
From 05/16 to 07/16	Dar al Handasah Trainee at the Water and Environmental Engineering Department. <ul style="list-style-type: none">Worked as an assistant to the Project Manager, mainly reviewing software and reports related to water and environmental projects.	Beirut, Lebanon

OTHER ACTIVITIES

- Member of the university futsal team from 2013 till 2015
- Member of the school football team from 2008 till 2013
- Member of Injaz student company that won the regional competition for 2012
- Provided Private lessons in mathematics and civil engineering to high school and college students.

SUMMARY SKILLS

Languages: Fluent in English and Arabic with basic knowledge in French

Computer Skills: Microsoft office (Excel, PowerPoint, Word), Primavera, AutoCAD, Etabs

Soft Skills: Leadership, Teamwork, Planning