



Roula KHAWAND (el)

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Date of birth:

20th of September 1978



Beirut, Lebanon



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LANGUAGES SKILLS

Arabic : Native Language,
Fluent
French : Fluent
English : High-Intermediate
(B2)

HOBBIES

Gardening, Singing, Reading,
Coloring/Mandala

Education

22/07/2016 Double Master degree:

« Master en conception et organisation des événements culturels et touristiques », Saint Joseph University of Beirut, Lebanon.
(<https://www.usj.edu.lb>)

« Diplôme Universitaire professionnel d'Ingénierie culturelle-administration de la culture », Catholic Institute of Paris, France.
(<https://www.icp-developpement.fr>)

21/07/2000 Bachelor degree : « Licence en Sciences de l'Éducation-Option Education Préscolaire et Primaire », Saint Joseph University of Beirut, Lebanon.

12/09/1996 Lebanese Baccalaureate Diploma, according to the official program of the Ministry of National Education- Philosophy series, Notre Dame des Sœurs Antonines college, Hazmieh, Lebanon.
(<https://www.antonines-hazmieh.edu.lb/wp/>)

Professional experience

01/09/2008 - 12/05/2021 (Date of completion of notice, Official resignation submitted on January 13, 2021) **Executive assistant at the Higher Institute of Speech and Language Therapy**, Saint Joseph University of Beirut, Lebanon.

01/01/2007 - 31/08/2008 Secretary at the Diagnostic and Speech and Language Therapy center, attached to the Higher Institute of Speech and Language Therapy, Saint Joseph University of Beirut, Lebanon.

01/10/1999 – 30/09/2006 French and Natural Sciences teacher, Daughters of charity school, Achrafieh, Lebanon. (<http://es-charite.edu.lb/>)

September 2004- July 2006 / Grade 3

September 2002- July 2003/ Grade 2 and 3

September 1999- July 2002/ Grade 2

Internships

08/03/2013/ - 28/02/2014 Internship within ASSABIL – Friends of public libraries Association (<https://assabil.com/>) Contribution to the implementation of cultural event programs, namely the reading week and the pine wood festival of Beirut, as well as one-off activities such as meetings with authors. Municipal libraries of Bachoura, Monnot and Jeitawi, Lebanon.

October 2011/ December 2012 Revaluation of the built, intangible and artistic heritage in the village of Beit Chabab, Lebanon/ Data collection and entry/ Setting up of a cultural and artistic event December 2012- Project funded by AUF (« Agence Universitaire de la Francophonie au Moyen Orient »)

School year 1999-2000 Pre-professionnel school internship: Daughters of charity school, Achrafieh, Lebanon

Novembre 2, 1998- December 4, 1998 School internship : Louise Wegmann, Bchamoun, Lebanon

February 22, 1999- March 31, 1999 School internship : Lycée Abdel Kader, Karacol Druze, Lebanon

Training

May 2016 Training seminar : The professional attitude at Saint-Joseph University of Beirut - Pierre Filfili/ Various training courses offered by the Human Resources department of USJ- Beirut: « Towards a better quality of service at Saint Joseph University of Beirut», « Regulations and registration procedures at USJ», « The digital tool for skills management»...

Tuesday, january 10, 2006 Discovering books- Blandine YAZBECK

Thursday, september 15, 2005 Writing games- Patrick NOEL

Wednesday, january 5, 2005 Mental Management at school- Sophie MASSOUD

Tuesday, september 21, 2004 Oral activities at P1- Patrick NOEL

Thursday, september 18, 2003 Activities within natural sciences education- Marcelle ALLAM ZAKARIA

Thursday, september 19, 2002 Ways to motivate- Samir HOYEK
Wednesday, septembre 27, 2000 Image reading- Gina RAHME
February 1998 Cemeal training- Training center for active education methods- Lebanon

Achievements

Juin 2016 Research paper in view of obtaining the Master's degree in Design and organization of cultural and touristic events, Saint Joseph University of Beirut, Lebanon :« The Vendôme staircase and its human framework, bearers of the cultural and artistic project of kahraba collective « Nehna wel amar wel jiran » (Us, the moon and the neighbours) »

December 2012 Organization of the « Ya Bayté » event in collaboration with Nayla Abi Aad et Hiba Abou Assy, Beit Chabeb-Saydet El Ghabeh church:
Musical entertainment and culinary Kiosks Animation
Concert by the musical ensemble En Fa Mi and Saydet El Ghabeh choir

Volunteering/ Social and cultural commitment

May 2014- Until this day Member of NGO ASSABIL
(<https://assabil.com/>)

September 2003- July 2006 Member of « Spécial Prof » team which offers teachers various educational activities
<http://www.lb.refer.org/fdlc-bp>

August 2001 Instructor – Summer camp organized by the daughters of charity- Kfardébian, Lebanon (15 days)

July-August 2008 Instructor at SOS children village- Bhersaf-Lebanon (<https://www.sos-childrensvillages.org/where-we-help/asia/lebanon/bhersaf>)