

EDWARD BOU WAKED

Ajaltoun, Lebanon | M: +96171978330 | edwardtbouwaked@gmail.com | <https://www.linkedin.com/in/edwardbouwaked>

EDUCATION

Notre Dame University, Lebanon | Bachelor of Engineering in Mechanical Engineering **Sept. 2016 – Dec. 2021**

- **Distinctions:** Dean's Honors List during Spring 2020 and Fall 2020

College Notre Dame de Nazareth, Lebanon | French Baccalaureate in General Science **Sept. 2002 – June 2016**

EXPERIENCE

Business Consultant Intern **Aug. 2020 – March 2021**

BD-Consult | Beirut, Lebanon

- Conducted financial analysis and reporting for businesses on a monthly and quarterly basis
- Performed financial modeling to predict outcomes
- Evaluated diverse organizational systems to identify workflow, communication, and resource utilization
- Coordinated and conducted meetings with clients to determine project scope, expectations, budget allocation.
- Performed market research, market sizing, compiled research data, and delivered professional presentations highlighting findings and recommended optimization strategies
- Formulated recommendation plans to streamline internal resources

Site Engineer Intern on CNAM university project **June 2020 – July 2020**

ME Group | Hamra, Lebanon

- Worked closely with the head Site Engineer and the Project Manager to maintain optimum levels of communication to effectively and efficiently complete tasks
- Performed duties in accordance with all applicable standards, policies, and regulatory guidelines to promote a safe working environment
- Maintained energy and enthusiasm in a fast-paced environment
- Performed firefighting Shop Drawings, HVAC system grills selection, HVAC system pipe sizing, and project takeoff

Freelance Personal Trainer **March. 2018 – Present**

- Guided individuals in safe exercises practices
- Developed and implemented personalized fitness programs for clients, while working one on one to maximize individual results
- Conducted weekly assessments of client's progression and adapted following sessions as needed
- Achieved a client satisfaction rate of 90%

Host **June 2017 – Present**

Select Agency | Ashrafieh, Lebanon

- Responsible for on-site wedding preparations, and event organization

Ski Instructor **Dec. 2016 – Present**

Club Faraya Mzaar | Kfardebian, Lebanon

- Worked in a team of 15 instructors
- Implemented latest skiing techniques to allow students to reach an advanced carving level while skiing which increased the club's competition podium average by 35%

MMA Kids Instructor **Sept. 2015 – Sept. 2019**

AFC Carved | Ajaltoun, Lebanon

- Taught students the basics of Self-Defense, Muay Thai, and Jiu-Jitsu and trained them for upcoming local fights
- Achieved a fight-winning average of 80%

SKILLS & INTERESTS

- **Technical Skills:** MS Office, One Drive, SharePoint, MS Project, AutoCAD, Revit, SolidWorks, HTML/CSS
- **Soft Skills:** Communication, Leadership, Teamwork, Time management, Problem-solving, Integrity, Critical Thinking
- **Languages:** Arabic (Native), French (Fluent), English (Fluent)
- **Activities and hobbies:** Racing, Football, Basketball, Alpine Ski, Ski Touring, Hiking, Travel
- **Organizations:** Member of the American Society of Mechanical Engineering (ASME), Treasurer of the Consulting Club NDU (CCNDU)
- **Certifications:** Google Analytics for Beginners, BCG Strategy Consulting Virtual Experience Program

REFERENCES

- Shukri Wakid, VP of Mobile Security, Morgan Stanley's Technology Division
Shukri.Wakid@morganstanley.com | M: 301 525 8372
- Dr. Ilige Hage, Assistant Professor of Mechanical Engineering, Notre Dame University-Louaize (NDU)
Ilige.hage@ndu.edu.lb | P: +961 9 208 000 Ext: 2026