

# Mahmoud koleilat

## Mechanical Engineer

📍 beirut, lebanon    ✉ koleilatmahmoud0@gmail.com    ☎ +96171365551    in Mahmoudkoleilat    📅 07 Aug 1997

### Professional Experience

Sep 2022 – Dec 2022  
beirut

#### Site Engineer

*El Dar Developement*

- ShopDrawing all designs from Senior mechanical engineer.
- Manages quality activities on a project.
- Communicate with engineering, procurement, construction, administrative services, testing, operations, decommissioning, and other project personnel to ensure management goals and objectives are met.

Mar 2022 – Jul 2022  
beirut

#### Data Entry

*Sawa lilubnan.*

- Reviewing data for deficiencies or errors, correcting any incompatibilities and checking output.
- Compiling, verifying accuracy and sorting information to prepare source data for computer entry.
- Apply data program techniques and procedures.
- Scan and print required documents needed to collect information for data entry.
- Generate weekly and monthly reports.
- File and organize paperwork used to enter data into programs to keep a record of original documents.

Feb 2022 – Mar 2022  
beirut

#### Solar Energy Paid Internship

*Metasol*

- Use professional connections to bring in and design solar projects.
- Applied engineering principles to develop solar projects.
- Completed set up and tuning to accomplish optimal efficiency of solar projects in accordance of the specification set forth by customers.
- Provide Technical project management for Utility Grade Solar Projects.
- Designed Solar Projects - Customer Service - Sales.

Mar 2021 – Jan 2022  
beirut

#### Assistant Project Manager

*Forum for development culture & dialogue,(FDCD NGO).*

- Ensure that all workshops are finished on-time, within scope and within budget.
- Develop a detailed project plan to monitor and track progress.
- Ensure that all implemented activities are relevant to the mission and vision of the organization.
- Prepared and delivered reports, contracts and recommendations.
- Use and continually develop leadership skills.
- Setting clear and attainable project objectives.
- Assembling and coordinating project staff.
- Knowledge of project management methodology.

Aug 2018 – Jan 2021  
Damour

#### Salesman

*Maeva Clothshop.*

- Assisting customers in the selection and purchase of items.
- Provides educated recommendations based on customers needs and objectives.
- Communicate with customers to resolve complaints or ensure satisfaction.
- Deal with customers refunds.
- Assists with month-end inventory, prepare necessary report.
- Tracking, monthly progress, assessing the faced issues and risks.
- Dealing with any queries or complaints.
- Making sure sales targets are met.

## Education

2022  
beirut, Lebanon

**Bs Mechanical Engineering**  
*Lebanese International University*

## Skills

SolidWorks | Revit | Autocad | Microsoft Word | Microsoft Excel | Matlab | Elite for Firefighting

## Languages

English | French | Arabic

## Courses

2022  
**Solar Energy, Project in cooperation with Bundesministerium für wirtschaftliche Zusammenarbeit Entwicklung (BMZ) and Welthungerhilfe(WHH).**  
Calculate the energy usage at a location.  
Describe financial models and trends in the photovoltaic energy field.  
Design a basic photovoltaic system to meet a specific energy need at a specific location.  
Applied engineering principles to develop solar projects.  
Provide Technical project management for Utility Grade Solar Projects.

2022  
**Public speaking**

2022  
**Emotional intelligence**

2021  
**Project management**

2021  
**Logical Framework**

2021  
**Capacity Building**

## Certificates

**Revit Firefighting system** (certificate from Autodesk for firefighting system design)

**Solar Energy** (3 months workshop in Solar Power at Jafra NGO , Project in cooperation with Bundesministerium für wirtschaftliche Zusammenarbeit Entwicklung (BMZ) and Welthungerhilfe(WHH).)

**technology transfer officers** (NEXLABS tailored Training for technology transfer officers. led by Berytech and ASRT Egypt.)

## References

**Dr. Ali shaito**, *Chairperson and associate professor department of mechanical engineering, LIU*  
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**Eng. Houssam bassam shawwa**, *Genral Manager, Metasol*  
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