# Maya Jurdak

jurdakmaya@gmail.com +961 76 552 830 Beirut, Lebanon

### Summary

Proactive graphic designer with skills in creativity, time management & taking initiative. Eager to bring value and contribute to team success through hard work & commitment to quality. Motivated to learn new skills, grow and excel in the Design industry.

### Education

# **Lebanese American University**

08/2018 - 06/2022

Bachelor of Fine Arts in Graphic Design • Byblos, Lebanon

 Managed to maintain a cumulative 3.93 GPA at LAU, with 50% scholarship for the past three years.

## **SABIS International School**

09/2005 - 06/2018

High School Diploma • Adma, Lebanon

- Graduated from High School with Honors
- Awarded 1st place for three consecutive years in 400m Track & Field
- Qualified, representing Lebanon, to the SABIS Regional Tournament in Dubai, 2015.

#### **Experience**

# Rana Salam Design

06/2021 - 08/2021

Graphic Design Intern • Beirut, Lebanon

- Mastered the use of Shopify & Squarespace
- Re-branded & developed a new brand identity for an entreprise
- Carried-out the absolute design execution for Rana Salam's new space at STARCO, as well as organizing the opening event
- Collaborated with the Creative Director, developed design concepts & made changes based on feedback

## **Small Patterns**

04/2021 - 06/2021

Graphic Design Intern • Beirut, Lebanon

- Created strategic branding through package design
- Designed social media posts to increase social media presence
- Re-designed customer's visual identity through website design

## Knowsnack

09/2020 - 12/2020

Graphic Design Intern • New Delhi, India

- Created conceptual designs & layouts based on educational topics
- Designed illustrations & worked on layout presentations
- Coordinated virtually with an international team, where innovative thinking & participation was emphasized to achieve design objective

# **Rotaract Club of LAU Byblos**

10/2020 - 06/2021

Designer Assistant • Byblos, Lebanon

- Designed Instagram stories
- Prepared social media posts to enhance management
- Pinned member

**WeGuide** 10/2020 - 06/2021

Freelance Graphic Designer • Beirut, Lebanon

- Designed Instagram posts
- Drew sketches and the functionalities of the application
- Worked closely with the Marketing team

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English

Arabic

French

#### Certificates

- Influencing People University of Michigan (2021)
- Fundamentals of Graphic Design California Institute of the Arts (2021)
- Facebook/Instagram Strategies & Ads Training Ameed Awad (2020)
- Infection Control Training COVID19 Departmet of Halth, Australian Government (2020)
- International General Certificate of Secondary Education with Letter Grade A Cambridge International Examinations (2016)
- Leadership Development Workshop USAID & LAU (2016)

#### **Achievements**

 Selected among 36 artworks for the Ban Ki-moon Centre Poster Design Competition

04/2021

 Participated in The Phaistos Project — Forty-five Symbols and Open Collab — presented by the Parsons School of Design 03/2021

• Scout member & cubs leader at Shweir Scouts. Organized & participated in community service & social impact events.

03/2014 - 08/2016

• Volunteer at Consultant Advocacy for Remedial Education, Lebanon, as a Student Monitor for kids with special needs. 06/2017 - 12/2019

Played Brazilian percussion in Segundo Bloco

03/2014 - 08/2016

7-hour First Aid Red Cross Training

06/2017

#### Skills

- Adobe Photoshop
- Adobe Illustrator
- Adobe Indesign
- Video Editing
- Photography
- Communications

- Leadership Experience
- Team player
- Public Speaking
- Organization Skills
- Microsoft Powerpoint
- Microsoft Word