

Katia Shaaban

Lebanon



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Objective:

I am applying to be a teacher because I want to be part of this supportive team, so I can apply and improve my skills.




Summary of Qualifications:

- Bachelor's degree in Elementary Education.
- Advanced skills in Microsoft Office.
- Advanced skills in Online Teaching Platforms.
- Spirit of volunteerism.
- Able to meet deadlines and learn new tasks and procedures quickly.
- Languages: Arabic and English.

Professional Experience:

- ✚ Special Education Teacher Intern Nov., Mar. 2022
Beirut Baptist School – Beirut
 - Observing and working with grade one students who have special needs.
 - Planning and implementing an informal assessment to collect data and create an individualized education plan for a student with dyslexia.
 - Teaching and educating diverse learners according to their education needs using different strategies.
 - Assisting teachers in maintaining a safe and comfortable environment for diverse students.
 - Supervising students during recess time actively.
- ✚ Elementary Teacher Intern Feb., May 2021
Saint Mary's Orthodox College – Remote
 - Planning and implementing math lessons to grade 6 learners.
 - Using digital teaching tools effectively to ensure students' success.
 - Helping the teacher in managing the classroom environment in online classes.
- ✚ Elementary Teacher Intern Jan., Feb. 2020
International College – Beirut
 - Helping the teacher maintain a safe and comfortable environment for the students, especially at the beginning of the COVID-19 pandemic.
 - Scaffolding grade 5 learners who have some difficulties in specific subjects.
 - Planning lessons according to the IB-PYP curriculum.
 - Keeping a positive communication with the teacher and students.
 - Creating activities based on project-based learning.


Volunteering Experience:

-  Red Cross Member and Facilitator 2019 – Present
Lebanese Red Cross – Youth Sector
- Participating in different debates in This Connected event.
 - Participating in training done by the Disaster Management Unit.
 - Helping the Lebanese Red Cross Clinics by communicating with patients to fill out surveys.
 - Interviewing new candidates who registered to become Red Cross members.
 - Being a facilitator in the Sustainable Consumption and Production training.
-  Member 2016 – Present
Association for Forests, Development and Conservation NGO
- Raising awareness about the importance of reforestation.
 - Taking a role in a play called “Sanjoub Play” that targets children to help them understand the importance of forests and protecting them from fires.
 - Participating in different reforestation activities.
-  Tutor Feb. 2020
Islamic Orphanage – Beirut
- Planning and implementing lessons for grade two students.
 - Teaching and educating children according to their educational needs and abilities.
 - Assessing students to know their needs and help them achieve their full potential.
 - Supporting the children in their homework.
 - Maintaining a safe and comfortable environment for the children to ensure students’ growth and success.
 - Keeping a positive communication with the children and helping them build strong relationships with each other.
 - Integrating technology in the teaching process.

Education:

- 2022  Teaching Diploma
Lebanese American University
- 2021  Bachelor’s Degree in Elementary Education
Lebanese American University


Honors & Awards:

-  University Scholarship Program at Lebanese American University Aug. 2018

Licenses & Certifications:

-  School Community Support Training Program Feb., Mar. 2021
Nafsaniyoun and Teach for Lebanon

Achievements:

-  Led and planned a community service project funded by USAID in association with Assabil NGO at an orphanage.
It was about the importance of education. Jan. 2020