



PROFILE

An experienced auditor with 11 years of experience in Banking Sector out of which 7 were spent performing Internal Audit jobs.

A highly motivated, dedicated and ethical individual seeking a challenging career within a well-established organization that will enhance my skills and expertise.

Possesses strong rapport with personnel, based on mutual respect, knowledge, professionalism and integrity.

CONTACT

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EMAIL:

Maroun-haddad@live.com

LANGUAGES

Arabic ■■■■■
English ■■■■□
French ■■■■□

SKILLS

Microsoft Office (Word/Excel/PowerPoint)
Teammate
Globus - T24/R17
ACL

CERTIFICATIONS

Foundations: Data, data, Everywhere - Coursera
Basic of analytics (CPE) - Galvanize
Banking ethics - ESA Business School
Lebanese financial regulations - ESA Business School

HOBBIES

Hiking
Traveling

MAROUN EL HADDAD

EXPERIENCED INTERNAL AUDITOR

JBEIL - LEBANON

EDUCATION

University of La Sagesse - Beirut

Sep 2012 – Dec 2014

Master's of Business Administration: Marketing

Holy Spirit University - Kaslik

Feb 2006 – May 2010

Bachelor of Business Administration: Audit

WORK EXPERIENCE

Byblos Bank – Experienced Internal Auditor

Dec 2017 – Present

- Conduct audit missions at branches to ensure conformance with established internal control procedures by examining records and operating practices.
- Perform special assignments and investigations.
- Continuously enhance the audit program to be in line with updated policies and procedures and Internal Audit Standards.
- Review/provide suggestions on updates in Bank's policies and procedure.
- Help spread awareness and ensure consistency in application of Bank's policies and procedures and any updates to the same.
- Review audit reports and assignments conducted by other auditors.
- Analyze data using (ACL) to detect breaches and unusual activities and extract it for other auditors to be used as potential risk indicators.

Bank of Beirut – Internal Auditor

Apr 2017 – Nov 2017

- Conduct internal audit missions at branches across Lebanon.

Byblos Bank – Internal Auditor

Jan 2015 – Mar 2017

- Conduct internal audit missions at branches across Lebanon.

Byblos Bank – Head Tellers

Jan 2013 – Dec 2014

- Attend to companies and VIP clients' requests to deposit and withdraw huge amount of cash and check collection.
- Handle ATM replenishment/depletion and ensure ATMs are working properly.
- Process incoming/outgoing cash shipment and transfers to/from the vault and control cash tills for tellers to ensure serving clients efficiently.

Byblos Bank – Teller

Jul 2010 – Dec 2012

- Assist clients with various banking transactions.

ABC Mall – Sales Person (to cover university fees)

Jan 2009 – Jun 2010

- Assist customers in addressing their shopping needs related to various luxury items and built client relations to enhance customer loyalty.