Iman Al Hindawi
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Objective:

I'm seeking to get a job opportunity to develop my abilities and skills related to my major and in the required field.

Experience

March 2022

Internship At Areeba

I learn how to draw on visio the tasks and how to put it in jira and on workflow and how to write the workflow of any task and put it on confluence and many things,and helps my project manager in many things like update project plan and SharePoint.

Education

September 2019_ June 2022

Bachelor In Management Information System, Lebanese International University

I got a high GPA above 3 in all the semesters I have done it and my GPA still above 3 and I'm at honor list for 4 semesters at my university .

June 2019

Baccalaureate In Sociology And Economics Galilee Secondary School

I had study in BACC 1 science then in BACC 2 I study SE in a good grades.

Training And Certification

August 2019 – September 2020

Training Micro Work, Dot (Digital Opportunity Trust)

July 2021 – August 2021

Creative Thinking Training, The Nawaya Network

September 2021 – September 2021

The Employability Training Headstart, Injaz
The Employability Workshop Career Camp, Injaz

August 2021 _ August 2021

Financial Bootcamp, The Nawaya Network

Skills

- Google Form
- Microsoft Word
- Excel
- Power Point
- Outlook
- WordPress
- Visio
- Jira
- Confluence
- MS project
- Java
- MY SQL
- Tableau
- Fast Learning
- Video editing
- Creating videos
- Write the tasks steps
- SharePoint

Volunteering

January 2021

- **Create Videos For E - Learning Applications For School Teachers**
  At Galilee Secondary School

April 2021

- **Create Forms For School Teachers**
  At Galilee Secondary School

Languages

	Reading	Writing	Speaking
Arabic	Fluent	Fluent	Fluent
English	Fluent	Fluent	Fluent
French	Basic	Basic	Basic
Spanish	Basic	Basic	Basic
Italian	Basic	Basic	Basic

References are Available Upon Request