ABED KOTOB

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Education

American University of Beirut (CGPA: 3.36)   Beirut, Lebanon
- Bachelor of Engineering: Computer and Communications Engineer, Software Focus   Sep 2019 – Jun 2023
- Minor in Business Administration   Sep 2021 – Jun 2023
- Dean's Honor List   2021
- STEM Scholarship Recipient – Abdulla Al Ghurair Foundation for Education
- University Clubs & Societies:
    - IEEE Club, Entrepreneurship Club, 180 Degrees Consulting Club, Investment Management Club, AUB Consulting Club, Archery Club
    - Computer Science St. Society, Business St. Society

Professional Experience

Touch   Remote
Network Engineering Intern   Jul 2022 – Aug 2022
- Knowledge of mobile networks evolution 2G-3G-4G and radio multiple access
- Network planning taking into consideration the coverage, capacity, and quality tradeoff
- Network optimization, service quality enhancement, and knowledge of network KPIs and KQIs
- Utilization of network performance and quality measurement tools
- Knowledge of 5G mobile network evolution and services revolution

SchemaZone   Remote
Project Management Intern   Mar 2022 – Apr 2022
- Applied project management techniques in weekly projects
- Utilized project management tools to deliver efficiently

Beirut AI   Remote
Editor   Jan 2021 – Aug 2021
- Authored, designed, and organized Beirut AI Newsletters using MailChimp
- Published monthly Blogs that included community events' recaps on Medium
- Assisted in marketing campaigns: within the communications teams via Trello, Slack, Zoom & Google Drive Tools

Skills and Interests

- **Experienced with Microsoft Office Tools:** Excel, PowerPoint, Word
- **Solid writing, research and communication skills:** Fluent in English and Arabic
- **Solid background:** C++, Python, Git/Github (version control), Software Engineering and Project Management Principles
- **Good background:** HTML, CSS, JavaScript, Web development, Data structures & Algorithms, Java, UI/UX, Linux, SQL
- **Experience in:** Digital Content Creation, Filming and Video Editing (**[my website](#)**)
- **Interested in:** Web3.0, Block chain development, Metaverse, Artificial Intelligence, Cyber security, Telecom, Trading & Investing Strategies, Business Planning & Strategy, Information Systems, Finance, Marketing
- **Other Skills:** Time Management, Teamwork, Problem Solving, Critical Thinking, Curious Fast Learner

Community Service and Volunteering Experience

Upchieve   Remote
Academic Coach   Jun 2021 – Jun 2022
Arranged online tutoring sessions in Mathematics, English (Reading & Writing), Academic Advising & College Counselling

Orphan Welfare Society | Generations School Saida   Sidon, Lebanon
Teacher Assistant   Jan 2020 – Feb 2020
Conducted physical classes for students | Assisted teachers in different subjects including Math and Computer

EduPass   Remote
Teacher Assistant   Oct 2020 – May 2021
Contributed to enhancing the students' Physics learning experiences: Created MCQ sets with answers (excel) & PowerPoints

MMKN   Remote
Math Tutor   Nov 2020 –Jun 2021
Conducted virtual Math classes, discussed problems and exercises with students