

Abed Kotob

COVER LETTER

To: BridgeAthletic, TAKADDOM Internship Program

Greetings,

I am an undergraduate Computer and Communications Engineering student at the American University of Beirut in Lebanon. It's my third year, and I am looking forward to committing to an internship full-time for at least 10 weeks before I graduate in the summer of 2023. I found your internship opportunity to be really interesting, and I want to contribute to what BridgeAthletic is working on. I believe that software tools are reshaping how we interact with the world for the better, and I am excited to be part of this change.

As a person who aims to sustain their commitment to sports as well as fitness, and as someone who's fascinated about utilizing the information that can be obtained from data to improve many people's lives, I strongly believe that I am well fit for this internship position. I am eager to further learn and contribute through my knowledge in programming, especially in python, as well as my engineering background and my experimentation with web development, to provide quality work that aligns with your mission.

In addition to that, I have already experienced working remotely through my previous internship position as an Editor with Beirut AI, and I consider myself ready to bring value throughout this internship position at BridgeAthletic. I also immersed myself in the world of business coaching as I got to network with great people to further improve my soft skills.

I am looking forward to your positive response. Thank you.

Best Regards,

Abed Kotob.

ADDRESS

Beirut, February 2022

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ABED KOTOB

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EDUCATION

American University of Beirut

- Bachelor of Engineering: Computer and Communications Focus
- Minor in Business

Beirut, Lebanon
Sep 2019 - Jun 2023

PROFESSIONAL EXPERIENCE

Beirut AI Editor

Remote
Jan 2021-Aug 2021

- Worked on Beirut AI Newsletters using MailChimp
- Collaborated with the Marketing team via Trello and Google Drive Tools
- Published monthly Blogs that included community events' recaps on Medium
- Organized and designed various newsletter templates on MailChimp and assisted in campaigns
- Assisted in some Beirut AI events as part of the Communications Team via Slack
- Proposed ideas for new technical and non-technical blogs

TECHNICAL SKILLS & LANGUAGES

- Intermediate to proficient with Microsoft Office (Excel, PowerPoint, Word)
- Solid programming background: C++ • Python • HTML • CSS • JavaScript • VHDL • Java • Git • MATLAB • Client Server Programming • Linux • SQL
- Strong writing skills
- Fluent in English and Arabic
- Time Management • Teamwork • Problem Solving

EXTRACURRICULAR AFFILIATIONS AND VOLUNTEERING

ORPHAN WELFARE SOCIETY - SAIDA GENERATIONS SCHOOL

Teacher Assistant

Saida, Lebanon
Jan 2020 - Feb 2020

- Helped out teachers in different subjects including Math and Computer
- Interacted with students in Physical classes

EDUPASS - EDUCATION IS MY PASSPORT

Teacher Assistant

Oct 2020 - May 2021

- Contributed to the enhancement of students' learning experiences through my technical skills and subject knowledge.
- Created MCQ with answers, managed using Excel
- Created PowerPoints for some topics in Physics

MMKN

Math Tutor

Nov 2020 - Jun 2021

- Conducted virtual Math classes
- Reviewed concepts, solved exercises, introduced new topics, prepared for official examinations

Upchieve

Academic Coach

Jun 2021 - Present

- Giving online tutoring sessions in Mathematics
- Providing English writing tips
- Academic Advising

iTAG

Founder

Jan 2022 - Present

- Working on branding & marketing strategies
- Ideating and expanding on my vision of the service provided by the app
- Planning next steps to scale the idea into a profitable & impactful business

ACHIEVEMENTS AND CERTIFICATES

- STEM Program Scholarship Abdulla Al Ghurair Foundation for Education
- Dean's Honor List
- GE Digital Technology Enterprise Virtual Program Participant
- Beirut AI Bootcamp and Hackathon Participant
- Udemy Course "An Entire MBA in 1 Course: Award Winning Business School Professor"
- The Complete Digital Marketing Guide: 18 courses in 1

2019
2021

Student Academic Transcript

Academic Transcript (For students following the letter grading system, the GPA is capped at 4.0)

Transcript Level

Undergraduate

Transcript Type

Student Transcript - Web

Student Information	Degree	Transfer Credit	Institution Credit	Transcript Totals	Course(s) in Progress
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This is not an official transcript. Courses which are in progress may also be included on this transcript.

Note: For students following the letter grading system, the GPA is capped at 4.0

Student Information

Name

Mr. Abed Al Kader
Samir El Kotob

Curriculum Information

Program

BEN in Comp &
Communications

College

Maroun Semaan Fac
of Eng&Arch

Major and
Department

Computer &
Communications
Eng., Electrical &
Computer Eng'g

Degree

Sought

Bachelor of
Engineering

Curriculum Information

Primary Degree

Major

Electrical &
Computer Eng'g

Sought

Bachelor of
Engineering

Curriculum Information

Primary Degree

Major

Computer &
Communications
Eng.

Transfer Credit Accepted by Institution

July 2019 : Lebanese Baccalaureate

Subject	Course	Title	Grade	Credit hours	Quality points	R
ARAB	102	Reading In Arab Heritage II	P	3.000	0.00	

Subject	Course	Title	Grade	Credit hours	Quality points	R
CHEM	101	General Chemistry I	P	3.000	0.00	
CHEM	101L	General Chemistry Lab I	P	1.000	0.00	
CHEM	102	General Chemistry II	P	3.000	0.00	
CHEM	102L	General Chemistry Lab II	P	1.000	0.00	
ENGL	000	Engl Trsf General Science	P	3.000	0.00	
HIST	102	Survey of Modern Europe	P	3.000	0.00	
MATH	101	Calculus&Analytical Geometry I	P	3.000	0.00	
MATH	102	Calculus&Analytical GeometryII	P	3.000	0.00	
PHIL	101	Applied Philosophy	P	3.000	0.00	
PHYS	101	Introductory Physics I	P	4.000	0.00	

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	30.000	30.000	30.000	0.000	0.00	0.00

Institution Credit (For students following the letter grading system, the GPA is capped at 4.0)

Term : Fall 2019-2020

College

Maroun Semaan Fac
of Eng&Arch

Major

Electrical &
Computer Eng'g

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
EECE	210	UG	Electric Circuits	C+	3.000	6.90	
ENGL	203	UG	Academic English	A	3.000	12.00	
FEAA	200	UG	Intr.to Engineer.& Architectu.	P	3.000	0.00	
MATH	201	UG	Calculus & Analytical Geom.III	A-	3.000	11.10	
PHYS	210	UG	Introductory Physics II	C	3.000	6.00	

Term Totals	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	15.000	15.000	15.000	12.000	36.00	3.00
Cumulative	15.000	15.000	15.000	12.000	36.00	3.00

Term : Spring 2019-2020(*)

CollegeMaroun Semaan Fac
of Eng&Arch**Major**Electrical &
Computer Eng'g

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
CMPS	211	UG	Discrete Structures	A	3.000	12.00	
EECE	230	UG	Introduction to Programming	A	3.000	12.00	
EECE	290	UG	Analog Signal Processing	B+	3.000	9.90	
MATH	202	UG	Differential Equations	B	3.000	9.00	
MATH	218	UG	Elem Linear Algebra w Applica.	B	3.000	9.00	

Term Totals	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	15.000	15.000	15.000	15.000	51.90	3.46
Cumulative	30.000	30.000	30.000	27.000	87.90	3.25

Term : Summer 2019-2020

CollegeMaroun Semaan Fac
of Eng&Arch**Major**Electrical &
Computer Eng'g

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
CHEM	202	UG	Intro to Environmental Chemist	C-	3.000	5.10	
PHIL	210	UG	Ethics	A	3.000	12.00	
STAT	230	UG	Introd. to Probab.& Random Var	C+	3.000	6.90	

Term Totals	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	9.000	9.000	9.000	9.000	24.00	2.66
Cumulative	39.000	39.000	39.000	36.000	111.90	3.10

Term : Fall 2020-2021

CollegeMaroun Semaan Fac
of Eng&Arch**Major**Computer &
Communications
Eng.**Academic Standing**

Good Standing

Additional Standing

Honor List

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
EECE	310	UG	Electronics	B	3.000	9.00	
EECE	310L	UG	Electric Circuits Laboratory	B+	1.000	3.30	
EECE	320	UG	Digital Systems Design	A+	3.000	12.90	
EECE	330	UG	Data Structures & Algorithms	A-	3.000	11.10	
ENGL	206	UG	Technical English	A	3.000	12.00	
GEOL	201	UG	Physical Geology	A+	3.000	12.90	

Term Totals	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	16.000	16.000	16.000	16.000	61.20	3.82
Cumulative	55.000	55.000	55.000	52.000	173.10	3.32

Term : Spring 2020-2021

CollegeMaroun Semaan Fac
of Eng&Arch**Major**Computer &
Communications
Eng.**Academic Standing**

Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
CHEM	203	UG	Introductory Chem Techniques	A	2.000	8.00	
EECE	311	UG	Electronics Circuits	C	3.000	6.00	
EECE	321	UG	Computer Organization	A	3.000	12.00	
EECE	321L	UG	Computer Organization Laborat.	A-	1.000	3.70	
EECE	350	UG	Computer Networks	B	3.000	9.00	
EECE	380	UG	Engineering Electromagnetics	B+	3.000	9.90	
PHYS	210L	UG	Introductory Phys.Lab.II.	A	1.000	4.00	

Term Totals	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	16.000	16.000	16.000	16.000	52.60	3.28
Cumulative	71.000	71.000	71.000	68.000	225.70	3.31

Term : Summer 2020-2021

College

Maroun Semaan Fac
of Eng&Arch

Major

Computer &
Communications
Eng.

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
ARAB	202	UG	Arab Technical Writing	A	3.000	12.00	
INDE	301	UG	Engineering Economy	A-	3.000	11.10	
MATH	251	UG	Numerical Computing	B+	3.000	9.90	

Term Totals	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	9.000	9.000	9.000	9.000	33.00	3.66
Cumulative	80.000	80.000	80.000	77.000	258.70	3.35

Term : Fall 2021-2022

College

Maroun Semaan Fac
of Eng&Arch

Major

Computer &
Communications
Eng.

Academic Standing

Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
EECE	331	UG	Design of Analysis & Algorithms	C-	3.000	5.10	
EECE	451	UG	Mobile Networks & Applications	C+	3.000	6.90	
EECE	490	UG	Introduct.to Machine Learning	B+	3.000	9.90	
INFO	200	UG	Foundations of Informat.Syst.	A	3.000	12.00	
MNGT	215	UG	Fundam.of Managmt.&Organ.Behav	B+	3.000	9.90	
PHIL	201	UG	Introduction to Philosophy	A	3.000	12.00	

Term Totals	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	18.000	18.000	18.000	18.000	55.80	3.10
Cumulative	98.000	98.000	98.000	95.000	314.50	3.31

Transcript Totals (For students following the letter grading system, the GPA is capped at 4.0)

Transcript Totals - (Undergraduate)	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution	98.000	98.000	98.000	95.000	314.50	3.31
Total Transfer	30.000	30.000	30.000	0.000	0.00	0.00
Overall	128.000	128.000	128.000	95.00	314.50	3.31

Course(s) in Progress

Term : Spring 2021-2022

College

Maroun Semaan Fac
of Eng&Arch

Major

Computer &
Communications
Eng.

Subject	Course	Level	Title	Credit Hours
DCSN	200	UG	Operations Management	3.000
ECON	211	UG	Element.Microeconomics Theory	3.000
EECE	340	UG	Signals and Systems	3.000
EECE	410L	UG	System Integration Laboratory	1.000
EECE	430	UG	Software Engineering	3.000
INDE	410	UG	Engineering Ethics	3.000
MKTG	210	UG	Principles of Marketing	3.000