## Personal details

Name: Hasan Jaber

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Address: Lebanon, Beirut, Mousseitbeh

# **Work Experience**

Jul 2017 - Dec 2021

**Technician** 

**ABMCARE Apple Authorized Service Center** 

### Job Responsibilities:

- 1. Ensure that the service procedure is followed by the team.
- 2. Operations tasks, inbound shipments documentations, collaterals.
- 3. Handling premises and maintained as per the Apple Guidelines.
- 4. Maintain high level of customer satisfaction.
- 5. Maintain the KBB clock return with Apple.
- 6. Achieving targets set by the management.
- 7. Handling the overall services and maintenance procedures.
- 8. Make the service center a successful business and destination for customers with good reputation.

Jan 2015 - May 2017

**IT Specialist** 

**Protel** 

### Job Responsibilities:

- 1. Review diagnostics and assess the functionality and efficiency of systems
- 2. Implement security measures
- 3. Monitor security certificates and company compliance of requirements
- 4. Offer technical support to company staff and troubleshoot computer problems
- 5. Install and update company software and hardware as needed
- 6. Anticipate and report the cost of replacing or updating computer items

### Aug 2012 - Dec 2014

**Help Desk** 

Class Cellular's

#### Job Responsibilities:

- 1. Responding to queries via chat, email, or phone.
- 2. Training other staff members on troubleshooting and diagnosing problems.
- 3. Writing, editing, and revising training manuals for new and updated software and hardware.
- 4. Providing technical assistance for questions and problems.

## Education

2012-2014 Superior Technician Systems & Networks

Bir Hassan Institute

**2009-2012** Baccalaureate technical in Electronic(BT3)

Bir Hassan Institute

# Skills

 Network: CCNA (Routing & Switching), Wireless Network Connectivity, LAN, WAN, VPN, Network Implementation.

- Ability to maintain composure and customer focus while troubleshooting and solving technical issues.
- Trained customers on how to properly use Apple products.
- Apple Certified service fundamental, IOS & Macintosh Technician

## Certificates

- Apple Certified IOS Technician
- Apple Certified Mac Technician
- CCNA (Routing & Switching)

# Languages

Fluent in Arabic, English