

## CONTACT

### SALAH EDINE SINJER

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Lebanon / Tripoli / Kobbe



## PERSONAL DETAILS

- Date of Birth : 21/06/1996
- Marital Status : Single
- Nationality : Lebanese

## OBJECTIVE

To obtain a full time position within an organization that will allow me to utilize my managerial skills , academic background , skills and experience that can grant me an excellent benefit for my personal career and development as well as for company.

## EDUCATION

2017-2018

- **IPNET Institute**  
Technical bachelor in business administration and organization

2016-2017

- **American Universal College ( AUC )**  
Technical superior degree (TS) in business administration and organization

2014-2015

- **American Universal College ( AUC )**  
Technical baccalaureate degree (BT) in sales and business marketing

## EXPERIENCE

03/2021 - 11/2021

- **Supermarket Nabil El Masri and Sons**  
Cashier
  - Provide a positive customer experience with fair , friendly and courteous service
  - Register sales on cash register by scanning items , itemizing and totaling customers' purchases
  - Resolve customer issues and answer questions
  - Bags purchases if needed
  - Process return transaction

7/2019 - 2/2021

- **Tripoli Plaza Mall**  
Sales agent
  - Daily follow ups
  - Sales reports
  - Handling groups

2018 - 2019

- **Karizma Retail Store**

Sales agent

- Daily follow ups
- Sales reports
- Handling groups
- Daily sales duties

2/2016 - 8/2017

- **Gingers restaurant**

Waiter

- Responsible for opening and closing procedures
- Greeting customers and serving them
- Following the company procedures
- Following sequence of service
- Assisting the captain waiter

6/2014 - 1/2015

- **PAUL MAISON DE QUALITE FONDEE EN 1889**

Waiter

- Responsible for opening and closing procedures
- Greeting customers and serving them
- Following the company procedures
- Following sequence of service
- Assisting the captain waiter

## ACHIEVEMENTS & AWARDS

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- Managerial Strategic Planning course held by Talal Abou Ghazale International Group ( 2016 )
- Strategic Human Resources Management course held by Talal abou Ghazale International Group ( 2016 )

## SKILLS

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- Languages : Arabic ( Native ) English ( Level 4 )
- Professional skills : Time Management ( Level 4 ) Communication and personal skills ( Level 3 ) Customer service , satisfaction and follow up ( Level 4 ) Working under pressure and multitasking ( Level 3 )
- Computer skills : Microsoft office ( word , Excel , Powerpoint ) , Digital marketing and social media marketing

## INTERESTS

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- Reading in Management and Economics field
- Jogging