



# Petra Mokalled

Knowledgeable Legal Intern with client relationship building. Offer excellent communication, writing, and research skills. Willing to learn new aspects in the workplace.

## Nationality

Lebanese

## Address

Lebanon

## Contact

+961 76 501 103

[petramokalled1@outlook.com](mailto:petramokalled1@outlook.com)

## Skill Highlights

- Attention to details
- Good Communication
- Telephone etiquette
- Document filing and preparation

## Languages

- Arabic: Native Language
- English: C1

## References

- Dr. Talal Jaber  
Owner of Jaber Law Firm  
Email: [talal@jaberlawfirm.com](mailto:talal@jaberlawfirm.com)
- Maitre Linda Hijazi  
Maitre at Jaber Law Firm  
Contact: +961 03 727 561

## Work History

### Legal Intern

February 2022 – In progress

#### Chawki Chreim Law Firm- Saida&Nabatiyeh

- Attended Adliyah and different types of trials especially ones related to criminal cases
- Worked on drafting several legal documents according to legal methodology.
- Handled sensitive information in a confidential manner.

### Legal Intern

September 2021 – October 2021

#### Jaber Law Firm – Badaro

- Adhered to privacy laws to avert possible information breaches and protect client data.
- Conferred with clients and other involved parties to gather and track case information.
- Organized and attended meetings with clients to discuss matters related to their cases.

## Education

### Master Degree: Law and Political Science

Phoenicia University – South

October 2017 – February 2022

## Workshops & Certifications

- **Member of Law Student support Committee** August 2021  
Phoenicia University
- **Moot Court Participation** February 2020  
Oxford University
- **PUMN Program – Secretariat** April 2019 - May 2020  
Phoenicia University
- **Law Society and Public Relations Member** April 2018 – April 2020  
Phoenicia University
- **Treasurer** April 2018 – April 2019  
Phoenicia University
- **UNHCR Program for International Immigrant Law** August 2017  
Phoenicia University