

**Katia Mickel Chahine**

**Bekaa – Baalbek**

**+961 70660092**

[katiachahine07@gmail.com](mailto:katiachahine07@gmail.com)

❖ **OBJECTIVE:**

I am looking for a job to support myself and my studies, and what I

care about most in a job is the harmony and serenity established between my boss, co-workers and myself.

❖ **Skills:**

- Python, Java, C++, Html.
- Proficiency in MS Office applications
- Excellent written and verbal communication skills in Arabic and English.
- Empathic listener and persuasive speaker.
- Able to coordinate, Creative, Hard worker, Logical, very good communication, Practical, Responsible.

❖ **EDUCATION:**

- *Cnam University* Bachelors in Computer Science
  - From 2019 still now ( last semester )
- Al namouzajiah high school Bac II (SV)
  - Graduated date: July 2019

❖ **Relevant Experience:**

- LOST: Mathematics' Online teacher from January 2019 – July 2021
  - Classroom management
  - Subject Knowledge
  - Conflict management
  - Lesson planning
  - Student support
  - Disciplinary procedures
  - Counselling
- LOST: Enumerator from August 2021 – May 2022
  - Collect data
  - Communication
  - Data entry
  - Examine and process data
  - Assist and coordinate with responsible staff
- Dot Association: data entry from April 2021 – June 2021
  - Preparing and sorting documents for data entry
  - Entering data into database system, and checking to ensure the accuracy of the data that has been inputted
  - Analyze data
  - Create reports on daily, weekly or even monthly basis.

❖ **Other Experience:**

- 2020-2021: Trainings with Dot Association online course
  - 2020-2021: Social Media and Digital Marketing
  - 2020-2021: Digital and Media Literacy:

- English course
- 2017-2018: Training with the Lebanese Organization of Studies and Training.
  - Life Skills