MOHAMAD BAHLAWAN

CAREER OBJECTIVE

Computer Engineer | Aspiring Information Technology |

COMPUTER SKILLS

Hardware Skills:
- Computer and laptops Assembly & Disassembly
- Hardware & Software Troubleshooting
- Hardware Installation

Software Skills:
- OS & Application Software Installation
- Format OS
- Install & Update Drivers
- Backup and Restore
- Data Recovery

Software Proficiency:
Microsoft Office (Excel,Word,PowerPoint)

CONNECT WITH ME!

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Beirut ,Lebanon
LinkedIn: @mohamad-bahlawan

LANGUAGES

Fluent in **Arabic, English, French**

WORK EXPERIENCE

OLX
Junior Operation Executive | Aug. to Oct. 2021

• Product-Listing • Ensure that stock information is always up-to-date with the vendors •Communicate with users when and if needed •Work closely with other departments •Maintain the content on the platform while uploading ensuring a high level of content quality.

FRANSABANK
ICT Intern | Aug. to Sept. 2019

- Support & Helpdesk Section
- Systems (Windows & Unix) Section
- Systems (AS/400) Section
- EFT Section
- Applications and Databases Section
- Operations & Monitoring Section

DAR LUSAIL
Data Entry | Jan. to Aug. 2019

- Maintaining & updating excel sheets according to provided data.
- Insert & Update Books information on our site.

CAREEM
Moto Captain | Apr. 2018 to Jan. 2019

- Personal transportation services, the delivery of goods, products, medicines, restaurant meals, e-payment services...

UNIVERSITY & SCHOOLS ATTENDED

LEBANESE INTERNATIONAL UNIVERSITY
Bachelor of Science in Computer Engineering

- Years Attended: 2018 to 2021
- Graduated with GPA of 3.1

ECOLE DES FILLES DE LA CHARITE
Secondary School Certificate in Socio-Economics

- Years Attended: till 2016

CERTIFICATIONS

CISCO ITE & CYBERSECURITY ESSENTIALS
Currently enrolled in CISCO LINUX ESSENTIAL 2022

- Install, configure, and troubleshoot computers and mobile devices
- Identify common security threats like phishing and spoofing.
- Develop critical thinking and problem-solving skills using both real equipment and Cisco Packet Tracer.

SOCIAL MEDIA MARKETING in 2021
DOT Lebanon within the GIL program in partenship with UNICEF

- Create a Business Manager. -Learn about Ads Manager and Ad Accounts.
- Add an Ad Account. -Learn about the advertising auction system (Bidding System) on Facebook & insta. -Make a list of requirements to start creating ads on Facebook.

MICROWORK TRAINING in 2019

- Communication skills. -Archiving, Advanced office automation tools. -Deliver data related jobs from excel to e-commerce. -CRM management.

FULL STACK WEB DEVELOPMENT
VSchool Salt Lake-Utah June - Sept. 2016

- Back-end (NodeJs, PHP, JSON, Express, MongoDB)
- Front-end (HTML, CSS, JavaScript, React, AngularJS, Bootstrap, Jquery)
- Developed: Interactive websites, web applications, services, static web