

Noor Nashar

Contact

North Lebanon
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Education

Lebanese International University

Bachelor of Business
Administration in management
information system
Grade point average GPA:
3.74/4.00

Key Skills

- Microsoft windows
 - MS word
 - MS excel
 - MS power point
- Experience in ODK

Objective

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company. Seeking an entry-level position to begin my career in a high-level professional environment.

A highly organized and hard-working individual looking for a responsible position to gain practical experience

Experience

October 2020- April 2021

Data Entry - **Ali Baba super market**

- Reviewing data for deficiencies or errors, correcting any incompatibilities and checking output
- Entering customer and account data from source documents within time limits
- Compiling, verifying accuracy and sorting information to prepare source data for computer entry

October 2021

Data Collector - **Lebanese Opinion**

- Responsible to conduct questionnaires/ surveys
- Sending daily update to the regional coordinator

November 2021

Data Collector - **Statistics Lebanon – Ipsos**

December 2021

Data Collector - **International Information-WFP program**

Awards and acknowledgment

- Training completion certificate for the Maharat min Google Fundamentals of Digital Marketing course
- Acknowledge in travel agency management (as a course in the university)+ a good experience in amadeus
- Certificate of participation in “LAU Case Competition” - Problem solving frameworks

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- Certificate of participation in “ LAU Case Competition “ - Introduction to Data Science Certificate of participation in “ LAU Case Competition “ -Project Management
 - Certificate of participation in “ LAU Case Competition “ -Basic of corporate financial Analytics fundamentals of pitching
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COURSEWORK (GENERAL TOPICS)

Data management

- Management information system
- Business intelligence system
- Knowledge management
- Business telecommunications
- Introduction to programming
- Operations management
- System analysis and design
- E-business
- Introduction to business management
- Principles of accounting I/II
- Quantitative methods of business decisions

Laboratory experience

- Introduction to programming lab • Business intelligence system lab
 - Data management la
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Languages

- English speaking and typing- IELTS B2
 - French speaking and typing – good
 - Arabic – native
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