

EDUCATION

Université saint-joseph de beyrouth (USJ), Lebanon
2022-Present

Master's degree in business administration
Expected graduation date: 2023

American University of Beirut (AUB), Lebanon
Fall-2021

Master's degree in finance

Université saint-joseph de beyrouth (USJ),
2017-2020

Bachelor's degree in business administration
average: 15.7/20

EXPERIENCE

PepsiCo, Choueifat, Lebanon June-august 2018
Department of sales and refrigerators, support and control management and purchase of raw material

- Modified price levels, availability and markets for competitive company advantages
- Supervised purchasing and warehousing processes to reduce loss-time and injuries
- Maintained presentable merchandise to drive continuous sales
- Maintained records related to sales, returns and inventory availability

TS deco, Algeria, Algeria January-February -2017
Department of sales and finance

- Responsible for management of the organizations cashflow.
- Responsible for all day-to-day transactional accounting
- Reporting regularly on key numbers crucial to the success of the organization.
- Prepare the organization budget and forecast

EXTRACURRICULAR ACTIVITIES

Banin charity association, Beirut, Lebanon 2019-present
Aim to provide a positive environment, Banin impact lives of Lebanese through the following programs:

- Patient sponsorship
- Food security
- Financial aid
- Orphan sponsorship
- Education
- Restoration and rehabilitation
- Save a life

WORKSHOPS AND CERTIFICATIONS

Pharmacist assistant, Saida, Lebanon august-sept 2020

- 100 hours of pharmacist assistant corporate with lead healthcare

PATC, Beirut, Lebanon April July 2020

- Trading company accounting course 16 hours
- Salaries, NSSF and payroll course 16 hours
- Monthly and annual closing course 16 hours

SUMMARY SKILLS

Languages: Fluent in Arabic, French, and English, a little bit of Chinese

Computer skills: word, PowerPoint, excel,

Soft skills: Arabic, French self-motivation, flexibility, negotiation, and conflict resolution

Interests: violin, boxing.

