

Raymond Saade

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Career Summary

June 2022 – Aug 2022

Morj Solar Company
Assistant Technician

- Maintenance of solar equipment and BOQ
- AutoCAD 3D design drawings for several projects
- Planning and Site Inspection

Sep 2020 – Oct 2021

Lebanese Developers Association
Security and Safety Advisor

Acting as the first point of contact for all high-profile visitors running a part of the Nahr el Joz project.

- Maintaining upmost levels of professionalism and adherence to strict procedures relating to high levels of security and safety.

Key Responsibilities

- Consult and coordinate with the project manager to identify operational security needs and to inform risk and treat assessments.
- Assist in establishing security risk management plans and procedures for project location.
- Maintenance of a wireless communication security group with real time security information.
- Ensure that vehicles used by the project's personnel are well maintained and fulfill satisfactory security and safety standards.
- Computer literacy with experience using Microsoft and Windows.
- Flexibility to work 12-hours shifts or on-call.

Key Achievements

- Successfully maintaining the job through hardships
- Protection of the staff from any harm

Dec 2019 – Aug 2020

Lebanese Developers Association

Security and Safety Assistant - Volunteer

Assisting the Safety and Security Manager in all the activities related to Nahr el Joz project. Control and audit workers, supervisors, engineers and all visitors on site to make sure that they are respecting the strict procedures of Safety and Security.

October 2020 – Present

Assistant In an automotive repair garage

Helping and learning from the automotive side of engineering, learning the right ways to do things, how to fix problems, have ethics in work.

June 2019 – July 2019

Food Place Association

Acting as the first point of contact with people at the yearly Gathering in Hrajel, serving them as a guide and taking their orders.

Education and Qualifications

- Lebanese Baccalaureate in General Science from College des Moines Libanais (CCJ) with distinction in 2018
- Actually Studying at Notre Dame University NDU , fifth year with a major of mechanical engineering (2018 -2023)
- Technical major courses at university: HVAC, Biomechanics, Manufacturing, Aerodynamics, Structural Fatigue
- Sustain long working shifts with the upmost working level and ethics
- Eligible to fly out to work outside the country if the company needs it
- Speaking six languages; Fluent in: Arabic, English, French and Russian
New languages: German, Spanish

Skills

Designing: Revit, AutoCAD, Solidworks, Ansys

Microsoft Office: Word, Excel and PowerPoint

Programming: Matlab, Python, C++