# Ayat Aji

## Contact

Address:

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## **Additional skills**

- Computer Skills:
- Microsoft Office(Word, Power Point & Excel)

-HTML

- Personal skills:
- -Interpersonal skills.
- -Work under pressure.
- -Teamwork.
- -organization and prioritization.
- -Innovative .
- -Time management.

## Languages

Arabic \_native English B2

# **Objective**

"I am seeking opportunities to join a company that can help me in enhancing my skills, strengthening my knowledge and realising my potential. I am willing to explore a wide variety of opportunities that can help me gain perspective."

## **Experience**

January 2018 - April 2021

#### -WorkAround ,Boston-America

Data annotation /entry: My responsibilities were related to tasks of human intelligence such as translation, tagging images or research And data entry.

January 2017- August 2019

### -Makassed Social Health Office, Tariq El Jdideh- Beirut

Awareness campaigns: awareness sessions for women about (reproductive health, Nutrition, life skills,...) and referring them to the centers of the Makassed Office that suit their situation.

-The NoiseFilter podcast,Louisiana-America. November 2021- February 2022 Host of the Arabic version and Social media design .

#### **Education**

2018-2021

#### Lebanese International University, Beirut

- Nutrition and dietetics
- -Academic "Honors" presented the dean's list.

2018-2019

2017-2022

#### American University of Beirut

• Diploma in office management (GPA 3.70/4)

## Volunteering:

- Activating the role of public libraries(Assabil Association)
- Irshad &Islah (social work)
- Teaching students in interactive ways( Terre Des Homme Italia )
- Volunteers Without Borders
- Health awareness provider (RL)
- LIU Students Forum club
- LIU Arabic club

## References

Available upon request.