

# CHEHAITLY HASSAN

## [University education](#)

**2021-2022: The Higher Institute of Applied and Economic Sciences (CNAM Lebanon). Department of Economics and Management.**

Second year (professional accounting and management assistant certificate).

**2013-2016: Lebanese University, Faculty of Sciences, Hadath-Beirut.**

Third year in biochemistry.

## [Professional experience](#)

**2017 - 2021: Editor at traffic and vehicle management authority.**

Occupied spots:

- Detector in the mechanical department;
- Data entry in the department of public cars and the diplomatic corps and bicycles;

## [Personal information's](#)

Date of Birth: 20 october 1994

Address: Hareb street, Rweiss, Hareit Hreik, Liban

Nationality:Lebanese

## [Contact number](#)

+96176342808

## [Email](#)

hassanchehaitly3@gmail.com

## [LANGUAGES](#)

Arabic: Good level

English: Good level

French: High level

## Computer skills

- Communication tools and social media
- MS Office software
- Presentation Tools
- Database software

- Organize and manage documentation to ensure ease of submission on request and accuracy of information;
- Collaborate with staff members, management to promote a positive work environment;

### **2015-2016: Employee in the company ‘Fulcrum**

### **S.A.L’ at Rafik Hariri International Airport in**

#### **Beirut:**

Knowledge of everything related to the preparation of hot and cold food and beverages for customers traveling and arriving through the airport

### **2013-2015: Auditor for customs clearance and**

### **import/export freight – Sky Freight Group, Lebanon**

My mission was to:

- Classify the goods according to the tariff coding system;
- Prepare and process import and export documents in accordance with customs, regulations, laws or procedures;
- Calculate duty and tariff payments due on shipments;
- Indicate duty and tax rates on goods to be imported, based on federal tariffs and excise duties;