



# Nancy Aarbid

✉ nancy.arbid.na@gmail.com 📞 +96176867275 📍 Beirut, Lebanon, 0000 Beirut

## Education

**Process Engineer** Mar 2022 – Present  
Cnam-Institut supérieur des sciences appliquées et économiques

**Master's in Organic Chemistry** 2017 – 2019  
Lebanese University, Beirut

**Bachelor degree in Chemistry** 2014 – 2017  
Lebanese University, Beirut

## Professional Experience

**Early Child Education Teacher- Remote** Mar 2021 – Mar 2022  
Ana Aqraa, Beirut

Early education projects consist in planning, preparing and delivering remote lessons to all students (3 to 6 years old) and establishing and communicating clear objectives for all learners and reporting and documenting via tracking sheets and portfolios the development and the progress of each student on weekly basis. Participate in teacher training and coaching.

**Quality Control Engineer** Aug 2019 – Dec 2020  
BMA Paints, Roumieh

- Ensure paints products and processes meet established quality standards by identifying shortfalls, developing corrective measures, and implementing quality control systems based on ISO 9001-2015 Quality Management system and HSE Management system.
- Prepare, review, test, Impact Assessment, and control measures taken, and Analysis of detected non-conformities reports and implement appropriate corrective actions.
- Follow up and ensure that updated procedures are followed and distributed as required.
- Liaise with Management at required levels, on ISO issues, procedural relevance customer complaints and continuous Quality improvement process requirements.

**Teacher** 2018 – 2019  
CCS school, Baissour  
Teaching English educated student French language

**Clinical Assistant** 2017 – 2018  
AUB Medical center, Beirut  
Clinical assistant task (assist Doctors, reply to calls, book and confirm appointment, check-in/out walk-in patient, register new patients...)

## Profile

Creative spirit, reliable and professional, very organized, time management, team player and fast learner.

## Languages

English and French

## Internship

**Research and Development Chemist**

Pastel chemicals, Yahchuch  
Aug 2021 – Sep 2022  
Conducting quantitative and qualitative chemical analyses and experiments for quality or process control and developing new products and knowledge.

## Certificates

ISO 19011:2018 certificate:  
Quality internal auditor  
Jun 2021

ISO 9001:2015 certificate:  
Quality control management  
Nov 2020

## References

References available upon request