

Toufic Abboud

Toufic Badri Abboud

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Career Objective

To obtain part/full time employment, I would welcome a rewarding and challenging job that not only involves my current skills, but will hopefully help me acquire some new ones.

Summary of Qualifications

- Remarkable patience with reliability and responsibility.
- Strong work ethics with remarkable customer handling skills.
- excellent time management

Experience

In zaatar w zeit:

From december 2018 to february 2020:

- **Waiter**
- **working on squirrel software**

- handling customers requests regarding food and beverages
- preparation of cold and hot drinks

Malak el tawouk call center:
From 20 may to 20 september.

- fulfill the order of the client
- follow up the order with the client
- dispatch cases regarding its nature: good feedback, bad feedback, poisoning, missing items

Internship at Hopital Libanais Geitaoui from may 2021 to june 2021:

-postion: IT department

-duties:

- maintain the infrastructure up to dated (cameras, servers, avaya system, internal archive, internal emails)
- follow up with daily problem that can happen with equipments like printers and internal telephony system using project management tool “jira”
- improving the operating system of every computer through continuous updates .

Education

USEK: Business Management and Entrepreneurship – Present

College central jounieh : LH (Lettre et Humanité)-2017

Personal Skills & Competencies

- Languages: Arabic, French, English

- Computer Skills: Microsoft Office - Word, Excel, PowerPoint and surfing the internet
- time management
- POS :omega,squirrel
- web interfaces:toters,zomato