

Daoud Abdallah

Beirut, Lebanon

2/1/1996

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OBJECTIVE

Forward-thinking Financial Controller excited to bring 5-year background new organization. Expert in setting financial targets and devising strategies to improve internal controls, standards, and processes. Successful in advising business executives on financial strategies driving short-term and long-term growth.

EXPERIENCE

***Financial Controller* Al Mabarrat Association**

August 2021 – Present

- Prepared accurate financial reports and monthly statements for accounts receivable.
- Collaborated with executive team in preparation of annual capital and operating budgets, forecasts and all financial reporting and analysis.
- Completed journal entries, reconciliations and account analysis to prepare monthly financial documents and general account management.
- Prepared balance sheets, cash flow reports and income statements.
- Managed budgets, assets, portfolios, accounts payable and receivable and general financial reporting procedures.
- Formulated strategic plans and supported tactical initiatives to execute cost-savings deliverables.
- Created Excel programs to minimize the margin of error in the preparation of financial reports and daily tasks.

***Accountant* Al Mabarrat Association**

January 2019 – July 2021

- Gathered financial information, prepared documents, and closed books.
- Created budgets and forecasts for management group to meet regular accounting deadlines.
- Prepared documents, reports and presentations for executives and board members using advanced software proficiencies.
- Reconciled accounts and reviewed expense data, net worth and assets.
- Documented cash, credit, fixed assets, accrued expenses and line of credit transactions.
- Performed advanced reviews of business operational trends and expected obligations to prepare accurate forecasts.
- Enhanced budget administration by reviewing reports, leveraging knowledge to strengthen controls and improve transparency.

***Instructor* Al Mabarrat Association**

September 2016 –September 2020

- Maintained exceptional standards in teaching and academic administrative service.
- Assisted with finance course curriculum design and development.
- Provided counseling and mentoring students.
- Taught Math, Finance and Economics courses.
- Offered individual tutoring program for gifted and motivated students as necessary.

***Bank Trainee* Fransabank Group**

August 2017 – September 2017

- Formulated documents by collecting additional information from customers.
- Processed payments and maintained files.
- Performed cash, checks, transfers, forex transactions, payment of bills.
- Processed consumer, housing and commercial loans.
- Received consistently positive feedback and reviews from supervisors

***Teaching Assistant* University of Sciences & Arts in Lebanon**

September 2015 – February 2017

- Delivered a range of teaching and assessment activities.
- Supported with faculty research projects.
- Co-taught with Instructors Micro & Macro economics Course, Accounting, and other courses.
- Taught an Intensive Math course.

***Forex Trader* A2FX**

July 2016 – August 2016

- Conducted buying and selling of stock and currency on the foreign exchange marketplace.
- Checked currency valuations.
- Read newspapers from multiple foreign presses daily.

EDUCATION

***Master in Financial Engineering* La Sagesse University (ULS)**

Beirut - September 2022

***Bachelor in Accounting & Finance* University of Sciences & Arts in Lebanon (USAL)**

Beirut - September 2017

CERTIFICATIONS

Investment fundamentals **International Business Management Institute** (Germany 2018)

Excel Crash Course **Corporate Finance Institute** (Canada 2019)

Economics In Pandemic Times **Middle East University** (Beirut 2020)

SPSS Level 1 **StatProjects** (Beirut 2020)

SKILLS

IDS accounting, Paradox accounting, Quickbooks ,SPSS, BBCorp, METATRADER, , Pixler and Photoshop basics.

LANGUAGES

Arabic

Native

English

Advanced

French

Advanced

Spanish

Elementary

ACHIEVEMENTS, HONORS & AWARDS

- Excellence award from Univeristy of Sciences and Arts in Lebanon.
- Field Medic at the General Directorate of the Civil Defense.
- 1st place, Lebanese Taekwondo Federation championship 2017.
- 2nd place, Lebanese Shootboxing championship.
- Participation award from GC LAU MUN 2012.
- Holds a Combat Taekwondo red belt.