

# LAMA AKIL

## ACCOUNTING AND AUDITING

☎ 78 916 974 ✉ LAMA.AKIL@OUTLOOK.COM

## Profile

Hard working graduate with a Master degree in Accounting. I am strongly interested in the field of accounting and I am currently seeking a full position in a well known company that will allow me to employ both my knowledge and education in order to build a long and successful career. .

## Experience

### 3 Months - 2020 ACCOUNTANT

#### Yarchlo Store, Beirut

- Data Entry
- Manage all accounting transactions
- Handle monthly, quarterly and annual closings
- Reconcile accounts payable and receivable
- Manage balance sheets and profit/loss statements
- Report on the company's financial health and liquidity
- Comply with financial policies and regulations

## Education

- |                |   |
|----------------|---|
| 2021 - Present | <b>Master of Business Administration</b><br>Sagesse University , Furn el chebbak<br>• Accounting and Auditing                   |
| 2017 - 2020    | <b>Bachelor of Business Administration</b><br>Sagesse University, Furn el chebbak<br>• Accounting and Auditing<br>• Dean's List |
| 2017           | <b>Lebanese Baccalaureate : Economics and Sociology</b><br>Antonine Sisters School, Jamhour                                     |

## Personal Information

### Name

Lama Akil

### Birthdate

27 / 11 / 1998

### Residence

Beirut

### Nationality

Lebanese / Algerian

## Contact

🏠 Beirut - Lebanon

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## LANGUAGES

**FRENCH**

**ENGLISH**

**ARABIC**

## COMPUTER SKILLS

Microsoft Word  
📄 Excel  
Power Point

## SOFT SKILLS

Good communication and writing  
Empathy  
Team work  
Time Management  
Patience  
Integrity  
Flexibility