



OBJECTIVE

Looking for a position where I can integrate strategies to develop and expand existing customer service, office administrative skills, and sales endorsement.



EDUCATION

BUSINESS MANAGEMENT-HR MANAGEMENT | UNIVERSITE LA SAGESSE 2018 – till present

HIGH SCHOLL DIPLOMA, Economics | SOEUR DES SAINTS COEURS 2016



EXPERIENCE

Receptionist | Azadea Group Holding

2020 – till present

Sales associate | ZARA (Azadea- Zed company s.a.l)

2018 – 2020

Receptionist and SALES | Goodlife fitness

2017 – 2018



SKILLS

- Ability to work under pressure
- Great customer service skills
- Teamwork
- Passionate
- Responsible



LANGUAGES

- **Arabic:** Native
- **French:** Fluent (speaking, writing and reading)
- **English:** Good (speaking, writing and reading)



VOLUNTEER

Lebanese Red Cross | Youth department Furn El Chebek

2017-TILL PRESENT

- VICE PRESIDENT OF THE YOUTH AND HEALTH COMMITTEE:

Trainings about humanitarian subjects (misuses of drugs...)

- SECRETARY OF THE HUMANITARIAN VALUES AND PRINCIPALS COMMITTEE:

Tutoring minors (6 - 14 years old) about their civil rights.

Facilitator in the YABC Program.

- SECRETARY IN MANAGEMENT