William HAMMAD

Data Analyst

Relevant Working Experience .

2017 - present
Data Analyst
Y&J Pro Services
- Data collection, entry, cleaning, and preparation
- Search for, prepare, and report information
- Writing academic reports and theses
- Prepare and distribute surveys
- Statistical analysis using computer software (e.g., SPSS)
- Translate and proofread academic documents

2018 - 2020
Data Analyst
BOT
- Phone call data collection
- Data collection, entry, cleaning, and preparation
- Search for, prepare, and report information
- Prepare and distribute surveys

Relevant Volunteering Experience .

2020 - present
Finance/Administration Coordinator
YMDA campaign - NDI in coll. with NWN
- Interview, recruit, and train members and volunteers
- Communicate with experts and stakeholders
- Report financial budget
- Collect and present survey's data

Relevant Education .

2021
Inferential Statistics, University of Amsterdam
Coursera online website

2020
Everyday Excel part 1, University of Colorado
Coursera online website

2020
Everyday Excel part 2, University of Colorado
Coursera online website

Contact Info .

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Skills .

- Time Management
- Social Media Managing
- Organization
- Quick learning
- Facilitation
- Adaptability
- Multi-tasking
- Leadership

Software .

Microsoft Excel, Microsoft PowerPoint, G-suite, IBM - SPSS, Microsoft Access

Languages .

English *(School Education)*, Arabic *(Native language)*, German *(Currently taking courses)*.