

Yara Yamout

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Beirut, Lebanon

PROFESSIONAL SUMMARY

Curious and dedicated business student with a breadth of knowledge in planning, problem solving, budget forecasting and management, seeking a responsible internship that will utilize the best of my knowledge and help me excel with varied experiences and skill development.

EDUCATION

American University of Beirut (AUB), Lebanon 08/2019-Present

Bachelor of Business Administration- double concentration in Finance and General Management.

GPA: 3.45

Expected graduation date: 05/2023

LWIS-City International School (LWIS-CIS), Beirut, Lebanon 01/2018-07/2019

Graduated with Honors

EXPERIENCE

Khatib and Alami, Al-Khobar, Saudi Arabia 10/2020-12/2020

Finance Intern

- Estimated, prepared, and maintained company's budget for year 2021. Generated profit and loss account reports to support senior management in decision making. Gathered financial data to analyse income and expenses.

SOCIAL AND EXTRACURRICULAR ACTIVITIES

Big4 and After Organization Committee, Beirut, Lebanon 12/2021-Present

Member

- Working with professors at Olayan School of business, as well as HR's from PWC and EY Lebanon to organize the 10th edition of the Big4&After competition at AUB.
- Organized schedules and planned event details and activities.
- Lead a team of four for content creation and marketing of the event.

Tutoring 09/2016-Present

- Piano and High school Biology and Chemistry

Sustainable Living in Akkar (Project), Akkar, Lebanon 10/2018-05/2019

- Formulated a strategy with the Mokhtar's of the villages to emphasize natural resources and increase export levels.
- Formed a detailed report including all tourism packages offered, accommodation, and restaurants listed to increase turnover.
- Collaborated with "Hawa Akkar SAL", an energy company for their aim in utilizing wind power through wind farms in Akkar

Model United Nations (MUN) 09/2016-01/2018

Delegate

- Attended National and International conferences ranging from Saudi Arabia to the UN headquarters in Geneva.
- Aided in the organization of the first ever Dammam MUN (DAMMUN).

Prom/Graduation Committee, Dammam, Saudi Arabia 01/2016-12/2017

Co-treasurer

- Provided effective leadership and support to a team of five, with a focus on the smooth running of supplier allocation activities and financial transactions.
- Hosted events for fundraising. Calculated prices of tickets to maintain a total budget of around \$30,000

Random Acts of Kindness (RAK), Dammam, Saudi Arabia 10/2015-12/2017

Member

- Planned custodian lunches
- Coordinated with Shamah Autism Center to allow the disabled students to enjoy tailored events at the ISG Dammam school carnival in 2016

Sports Committee, Dammam, Saudi Arabia
Member

10/2015-12/2017

- Organized the tournament schedules and kept score
- Arranged accommodation for the visiting schools from all over the country

CERTIFICATIONS

Google Project Management, Online

01/2022-Present

- Successfully completed 2 out of 6 courses, with the third course in progress.

SUMMARY SKILLS

Languages: Fluent in English and Arabic

Computer skills: MS Word, PowerPoint, Excel

Interests: Tennis, Piano