



76 053 999



dalloulhala@hotmail.com



Hazmieh, Mar-Takla

## SKILLS

- Time management
- Public speaking
- Data Entry
- Communication
- Teamwork
- Leadership
- Creative and organized
- Microsoft and video editing

## LANGUAGES

- English
- French
- Arabic

## EDUCATION

**Université Saint Joseph 2022 - 2024**

Bachelor in Clinical Psychology

**Grand Lycée Franco Libanais 2021**

High School Diploma

# Hala Dalloul

## Psychology Student

## WORK EXPERIENCE

### HumanR | Talent Acquisition Coordinator

**March 2023 - Present ( Part-time)**

- Responsible for headhunting, to identify and recruit top talents for the company.
- Managed data entry for the company's new customer and candidates database, ensuring accurate records and timely updates.
- Conducted in-person and virtual interviews with job candidates, evaluating their skills and fit for open positions.
- Assisted in drafting job descriptions and preparing job offers for new hires.

### HumanR | HR Assistant Intern

**October 2022 - February 2023 (Part-time)**

- Managed data entry for the company's new customer and candidates database, ensuring accurate records and timely updates.
- Assisted in drafting job descriptions and preparing job offers for new hires.

### Dent de Lait | Animator

**July 2021 (Full Time, Summer Camp)**

- Developed and executed engaging activities and games for campers while prioritizing their safety and well-being as a dedicated and enthusiastic animator
- Demonstrated strong leadership skills and responsibility as a caregiver for a group of children ages 5-6, ensuring their safety and well-being while facilitating engaging and educational activities

### Hotel Dieu Hospital | Intern

**April 2019 ( 6 days)**

- Gained valuable experience and knowledge in the healthcare industry as an observatory intern in a hospital, where I assisted with patient care and observed medical professionals.
- Had the opportunity to observe a surgical operation and gain a firsthand understanding of the intricacies of the medical field.
- Learned about scientific concepts and techniques, such as laboratory safety protocols, experimental design, and data analysis.

## VOLUNTEERING

### Ana Khayak | Volunteer

**April 2023 - Present**

- Volunteered at an NGO that supports children who have experienced domestic violence, providing emotional support, educational resources, and recreational activities to help them heal and thrive
- Participated in activities, such as playing games, doing art projects, and reading books, to provide a safe and supportive environment for them to express themselves and build self-confidence

## **USJ | Student Council**

### **November 2022 - Present**

- Spoke on behalf of the entire campus at the board meeting of the university to share student perspectives, address issues, and propose improvements
- Ensured that student issues were taken into consideration by following up with the board members after the meeting, such as sending emails, scheduling appointments, and providing evidence, to clarify student needs, suggest feasible solutions, and encourage collaboration between students and the board

## **Maybells | Writer**

### **October 2021 - Present**

- Raised awareness about mental health by writing articles on the subject, such as researching and drafting, to inform and educate readers, promote self-care, and reduce the stigma associated with mental health issues

## **USJ | Delegate**

### **September 2021 - Present**

- Advocated for my class as a liaison between the administration and professors, such as attending meetings, communicating feedback, and proposing initiatives, to bridge the gap between student needs and institutional policies.

## **MUN (Model United Nations) | Delegate**

### **November 2018 - February 2019**

- Developed critical thinking, communication, and leadership skills by participating in Model United Nations, such as researching, debating, and negotiating, to represent assigned countries, propose solutions to global issues, and foster international cooperation.

## **COMPETITIONS AND AWARDS**

---

### **Ghana Art Exhibition**

#### **May 2020**

- Won 1st prize in an art exhibition in Ghana by showcasing original and creative artwork, such as using diverse techniques, themes, and media, to express personal and cultural perspectives, inspire others, and celebrate the beauty of art.

### **Short Thriller Movie**

#### **January 2019**

- Won 2nd prize in a short thriller movie competition, by participating in the writing of the script and acting in the film, showcasing creativity, passion, and dedication