

WORK EXPERIENCE

SUPPLY CHAIN OFFICER - LEBANON

Food and Drug Corporation SAL | Apr 2021 - present

- Handling Multinational Brands Pfizer, Aptamil (Danone), Merck, Saja, Pharmaline.
- Handed previously Multinational Brands such as REDBULL, NANA, & CANDEREL
- Analyzing sales trends, demand, forecast data results, and developing statistical forecast models, and coverage models
- Preparing Landed factor studies, Budgeting & Provisional costing
- Placing orders with suppliers and monitoring stock levels
- Coordinating freight routing and shipments from point of origin to destination

ADMISSIONS OFFICER - DUBAI-UAE

Englesea | Jul - Dec 2020

- Contacted different students from different countries(GCC, Europe)to explain to them about our English program
- Registered students,created payment links,worked with online platforms (websites, social media, online banking)

RESEARCH ASSISTANT - LEBANON

Lebanese American University | Jun - Jul 2020

- Participated in a research supervised by Dr. Faten Saliba at LAU: Effect of green economics on labor productivity.
- Reviewed previous literature on the subject, got data from OECD/World bank, and wrote the paper

INTERN - LEBANON

Central Bank of Lebanon | Jul - Aug 2019

- Attended seminars, workshops, and lectures regarding each department functions
- Solved different problems given there including: policy making, loans, bid, statistical analysis, and final project

ACADEMIC HISTORY

ARIZONA STATE UNIVERSITY

MS. in Program Evaluation and Data Analytics

Jan 2021 - Dec 2022

GPA: 4

LEBANESE AMERICAN UNIVERSITY

BS. in Economics

Aug 2017 - May 2020

Graduated with distinction

JANA AJEEB

SUPPLY CHAIN
OFFICER

CERTIFICATIONS

- CITI Program, IRB-Social and Behavioral Research (Group B) | Apr 2021
- “Google,Fundamentals of Digital Marketing”course | Oct 2020
- “Graphic Elements of Design”, University of Colorado course | Jun 2020

SKILLS

- LANGUAGES: Fluent in spoken and written English and Arabic
- COMPUTER: R programming, Oracle, Microsoft Office (Word, Excel, Power Point)

CONTACT INFO

Address: Beirut, Lebanon
Phone: +96176584105
Email: jajeeb@asu.edu
LinkedIn: www.linkedin.com/in/jana-ajeeb-7b7434161/